

**Town of Charlton
Planning Board Minutes
and Public Hearing Minutes
758 Charlton Road
Charlton, New York 12019**

Minutes of the Planning Board Meeting – September 16, 2013

Chairman Jay Wilkinson called the meeting to order at 7:10 p.m. at the Charlton Town Hall.

Present: Jay Wilkinson, Chairman, John Kadlecsek, Dawn Szurek, Mark Hodgkins, Marilyn Phillips, Bill Keniry, Esq., Planning Board Attorney, Susan York, Planning Board Clerk and Kim Caron, Recording Secretary.

AGENDA MEETING

Mr. Wilkinson stated that there is a quorum.

Minutes

Mr. Wilkinson stated that the draft of the August 19, 2013 meeting minutes needed to be approved. Mr. Wilkinson stated that Mrs. York has provided comments. Ms. Phillips provided a comment. No other comments were provided. Mr. Wilkinson stated that the Board could vote on the minutes during the Business Meeting.

PUBLIC HEARINGS

Mr. Wilkinson stated that there would be two Public Hearings

SUBDIVISION AND LOT LINE CHANGE APPLICATIONS

Maher (235.-1-1.11)

Mr. Wilkinson stated that the applicants are represented by Dave Bogardus of Northeast Survey and Land Development. Mr. Wilkinson stated that the proposal is for a two lot subdivision of 72.5 acres. Mr. Wilkinson stated that the Board requested a wetlands delineation. Mr. Wilkinson stated that the original proposal contained a proposed Lot 3 by the barn. Mr. Wilkinson stated that Lot 3 is no longer possible due to the location of the wetlands. Mr. Wilkinson stated that the Board took lead agency status and declared the action unlisted with a negative declaration relative to SEQRA at the last meeting. Mr. Wilkinson stated that the application was forwarded to Mr. McNamara for review and comments have been provided. Mr. Wilkinson stated that the application was sent to the County Planning Board on August 19th and their approval letter has been received dated September 16, 2013. Mr. Wilkinson stated that new maps have been provided with a

revision date of September 3, 2013 addressing Mr. McNamara's comments from his August 30, 2013 letter. Mr. Wilkinson stated that there will be a Public Hearing at 7:30 with deliberations to follow.

Mrs. York stated that she received a verbal request from Mr. McNamara that the owner's names be added to the inset map.

Clute/Van Guilder (236.-1-39.111)

Mr. Wilkinson stated that this is a proposed subdivision on Packer Road. Mr. Wilkinson stated that the proposal is for a 4 Lot subdivision. Mr. Wilkinson stated that Jenn Brewster and James Ziobrowski are the applicants. Mr. Wilkinson stated that the parcel is 39 acres. Mr. Wilkinson stated that the 4 proposed lots will have acreage ranging from 2 acres to one 30+ acre parcel. Mr. Wilkinson stated that the Board took lead agency status at the August meeting and declared the action unlisted with a negative declaration relative to SEQRA. Mr. Wilkinson stated that the application was forwarded to Mr. McNamara for review and comments have been provided. Mr. Wilkinson stated that today an email from Mr. McNamara was received with additional comments. Mr. Wilkinson stated that the application was forwarded to the County Planning Board on August 6, 2013 and approval has been received dated August 15, 2013. Mr. Wilkinson stated that the Board has received a new map with a revision date of September 13, 2013 addressing some of the comments from Mr. McNamara's August 30, 2013 letter. Mr. Wilkinson stated that the additional comments would be addressed during deliberations. Mr. Wilkinson stated that there will be a Public Hearing at 7:45 with deliberations to follow.

Heflin/Durst (255.-1-40.1, 41, 43.1, 43.2, 43.3)

Mr. Wilkinson stated that the Board received a submittal from Lansing Engineering on September 13, 2013. Mr. Wilkinson stated that included in the submission was Part I of the EAF, the SWPPP and a new drawing. Mr. Wilkinson stated that Mr. Kadlecek was reviewing the SWPPP which also included copies of the September 13, 2013 response letter from Lansing Engineering and the September 10, 2013 letter from DEC. Mr. Wilkinson stated that Mr. Lansing will come before the Board to review the new information and review the last letter from Mr. McNamara dated April 30, 2012. Mr. Wilkinson stated that Mr. Lansing will be addressing the issues in pursuit of final approval. Mr. Wilkinson stated that comments from Mr. McNamara on the newly submitted information would be required to move forward.

Pre-Application Conference

Marsh (lands in Glenville and Charlton)

Mr. Wilkinson stated that Mr. Rabideau would be appearing before the Board for information on a subdivision involving property that is located in both the Town of Charlton and the Town of Glenville.

Schweizer/Schmidt (224.-1-46.31)

Mr. Wilkinson stated that Mr. Schweizer could not be present. Mr. Wilkinson stated that Mr. Schweizer is looking for feedback on a new two lot subdivision on Route 67.

Zoning Report

Mr. Wilkinson stated that the Board has received the report for review.

Correspondence

Mr. Wilkinson stated that the Planning Board and the ZBA would be holding a joint Public Hearing on the Maloney application on October 21, 2013 at 7:30 p.m.

Town Board Liaison

Mrs. Verola was present.

Mr. Wilkinson made a motion to close the Agenda meeting, seconded by Mr. Kadlecek. All were in favor. Agenda meeting closed at 7:25 p.m.

BUSINESS MEETING

Opened at 7:30 p.m. with the Pledge of Allegiance.

Minutes

Mr. Wilkinson made the motion to approve the draft of the August 19, 2013 minutes with change incorporated. Ms. Szurek seconded the motion. All were in favor. Mr. Hodgkins and Mr. Kadlecek abstained. Mr. Wilkinson stated that there were not enough Board members present to approve the minutes. Mr. Wilkinson stated that the Board would be able to vote at the next meeting.

PUBLIC HEARING (7:30 P.M.)

Maher (235.-1-1.11)

Mr. Wilkinson stated that this is a proposed subdivision on Western Avenue.

Mr. Wilkinson stated that the Public Notice was published in the Daily Gazette on September 9, 2013. Mr. Wilkinson stated that the adjacent landowner notices were mailed on August 24, 2013.

Mr. Wilkinson reviewed the Public Hearing process.

Mr. Wilkinson opened the Public Hearing.

Dave Bogardus: Good evening. This is our second continuation of a Public Hearing so I won't go into all the details unless somebody has a question. This is a two lot subdivision at 34 Western Avenue. This is DeGraff Road and this is Western Avenue. The applicant wishes to subdivide a 15 acre parcel on this corner here that leaves 57 acres remaining with the existing house, barn, horse barn and couple of outbuildings. There are wetlands on this property that have been delineated by DEC. They have been mapped and we have a building envelope shown for an area for a new proposed house. We have done soil testing which is conducive to a septic system. The last thing that we did, this map has been revised since last month to reflect a map note that the Town Consulting Engineer asked us to put on regarding there may be additional wetlands continuing off the area that has not been delineated because it was not part of the construction area. We have also added a note, modified the note that we had before about a 100 foot buffer for the wetlands, which the Planning Board requested that we have even though it is not a Regulation. We were willing to do that. That is really about it. We have answered all the questions I believe and gone through the two meetings and I think we have everything on here that you wanted. I know that there was a comment asking that we put the adjoining owners on and there is just no room to do that. We gave you the adjoining owner's names in a list. We tried to keep this, like we originally talked about having one map sheet and not two, I just can't fit anymore on this map as far as the adjoining owners. The tax map numbers are on the map reflecting the ownership of the properties not immediacy adjacent to the lot we are subdividing out.

Jay Wilkinson: At this time anyone from the Public that has questions please feel free to ask the Board and the applicant and we will try to answer them.

Craig Everett, 26 DeGraff Road: I guess not having seen this before, the one question I would have is whether with the subdivision of the one home is planned now, if this opens the door within that 15 acre parcel to build additional homes. When we built our home, purchased the land and built our home, which was part of the original farm here in 1978, it was our understanding at the time, that a total of 4 divisions could be made; the original home and three others. That exists today. While I would say I certainly don't object to a single home being added, I think that starts a slippery slope where it's not clear where you stop. If you were going to continue that one more is acceptable, what stops you from saying that more are acceptable? If road frontage and acreage is the only criteria that is going to be applied, then does this 4 lot division have any effect at all?

Jay Wilkinson: I don't know what happened in 1978 when you purchased and when it was divided unless that was an agreement and a note put on the map. We have done that in the past where it has been keyhole lots and on some other areas. There was one on Cook Road where we had a keyhole lot that did not have sufficient frontage but we let it subdivide one more time and there is a note added to the drawing that there would be no further

subdivisions of this property. Unless there was some agreement made with the Planning Board that we are not aware of, you can subdivide this down. Our minimum lot requirement in the Town of Charlton is 200 foot of frontage and 2 acres.

Craig Everett: So there is no forum?

Jay Wilkinson: We have a major subdivision or a minor subdivision or an exempt subdivision. If it is more than 4 lots, within 15 years, then it is a major subdivision and a few more rules kick in. You can keep dividing it down. I have been on the Board now, I think this is my eighth year, we have got people on the Board for more than 20, and the Town is going to be divided up in 200 x 400 foot squares unless you go back to your Town Board and let them know you want something different. You can see by this subdivision. I was remarking to our Board member Dawn Szurek, who grew up down the street, and I said “geez it looks like this at one time was a complete square and it was probably like a 100 acre farm” and she said these have been sold off in her lifetime. So you can see it just happening. It is people’s own property. I don’t have an opinion on that. We all like open space but for some of the farmers that is their retirement and they are counting on that to sell the land. Get involved with the Town Board and let the Town Board know that you want to see larger lot sizes, more road frontage. There is nothing precluding Ms. Maher from subdividing this again as long as she meets the criteria and there is more than 200 feet on one side. There is 526 on the one side and 1107 on the other side. So you’ve got opportunities to subdivide again. That’s the rules. I don’t know what your intentions are. You would have to state them.

Shanna Maher: I have no plans to subdivide further.

Craig Everett: Currently it is one additional home?

Shanna Maher: Yes.

Jay Wilkinson: Does anyone else have any questions?

Mr. Wilkinson made a motion to close the Public Hearing. Mr. Kadlecek seconded the motion. All were in favor.

Public Hearing closed at 7:43 p.m.

PUBLIC HEARING (7:45 p.m.)

Clute/Van Guilder (236.-1-39.111) (7:45 p.m.)

Mr. Wilkinson stated that this is an application for a subdivision of the lands of Janet Clute on Packer Road.

Mr. Wilkinson stated that the Public Notice was published in the Daily Gazette on September 9, 2013. Mr. Wilkinson stated that the adjacent landowner notices were mailed on August 30, 2013.

Mr. Wilkinson reviewed the Public Hearing process.

Mr. Wilkinson opened the Public Hearing.

Duane Rabideau: I am Duane Rabideau from Van Guildler & Associates here representing Jenn Brewster and James Ziobrowski in their request before the Planning Board for a four lot subdivision of the lands of Janet Clute. They are requesting to subdivide the 39.5 acre parcel in to 4 lots ranging in size from 2.1 acres all the way up to Lot 4 which is about 30.5 acres. This inset here shows the 30.5 acres. Each of the parcels will have on site water and onsite septic systems. The proposal is to create three new building lots. This is a new one, Lots 3 and 4 are new building lots and Lot 2 which is about 5 acres, will encompass the existing house. This parcel is located about halfway between Maple Avenue and Jockey Street on the north side. The wetlands have been delineated by DEC and verified that they encompass most of the back of the parcel so that leaves the front fairly developable. That is our request before the Board.

Jay Wilkinson: At this time anyone from the Public that has questions please feel free to ask the Board and the applicant and we will try to answer them.

Lynn Vanyo, 4204 Jockey Street: Can I come up and look at the map.

Jay Wilkinson: Sure.

Lyn Vanyo: Where are you building? You aren't going inland, are you back around here?

Duane Rabideau: No, just here.

Lynn Vanyo: So you are building on Packer Road, you are not building up here? This is me.

Duane Rabideau: This is a State owned Right of Way.

Lynn Vanyo: So you are building 4 on that side?

Duane Rabideau: That's right.

Jay Wilkinson: Does anyone else have any questions?

Mr. Wilkinson made a motion to close the Public Hearing. Mr. Kadlecek seconded the motion. All were in favor.

Public Hearing closed at 7:50 p.m.

SUBDIVISION APPLICATION AND LOT LINE CHANGES

Maher (235.-1-1.11)

Mr. Wilkinson stated that the Public Hearing was tonight. Mr. Wilkinson stated that the Board received one comment pertaining to concern for the number of lots made. Mr. Wilkinson stated that the Board took lead agency and the engineering comments have been addressed with the exception of one left to address. Mr. Wilkinson stated that the County Planning Board reviewed the proposal and forwarded their approval. Mr. Wilkinson stated that the perk tests were witnessed by John Gay and the Board discussed having them redone with Mr. Gizzi.

Mr. Bogardus stated that Mr. Gizzi elected not to attend the retest.

Mr. Keniry inquired where the findings were located.

Mr. Bogardus stated that the findings are on the drawing and the note regarding the final design includes new perk tests where the system is going to be placed.

Mr. Keniry stated that the note on the drawing and the record of the meeting is acceptable.

The Board completed the EAF.

Ms. Szurek inquired if the applicant would be building a barn on the property in the future.

Ms. Maher stated yes.

Mr. Wilkinson added the inclusion of a barn in the future to the EAF.

Mr. Wilkinson stated that the Board has a complete application.

Mr. Wilkinson stated that Mr. McNamara has requested the adjacent owner's names be added to the drawing. Mr. Wilkinson read from the Zoning Ordinance on page 13 #3b requiring the owner's names be listed on the drawing.

Mr. Bogardus stated that he would add the names as a legend to the map (tax numbers to names).

Mr. Wilkinson made a motion to approve the Maher subdivision located on Western Avenue as Resolution 2013-07 contingent upon the owners of record of all adjacent properties be added to the drawing and authorize the chairman to sign the mylars. Mr. Kadlec seconded the motion. All were in favor.

Resolution 2013-07 was made.

Mr. Wilkinson reviewed the mylar requirements.

Clute/Van Guilder (236.-1-39.111)

Mr. Wilkinson stated that this is a 4 lot subdivision. Mr. Wilkinson stated that there was one comment from the Public Hearing. Mr. Wilkinson stated that at the August meeting the Board took lead agency status. Mr. Wilkinson stated that the application was sent to the town engineer for review and comments have been provided. Mr. Wilkinson stated that the application was also forwarded to the County Planning Board and approval has been received. Mr. Wilkinson stated that Mr. McNamara's September 11th letter had remaining issues, more specifically, comments 3, 6, 8 and 9. Mr. Wilkinson stated that comments 8 and 9 are more concerned with the septic systems and can be addressed at a later time with the zoning administrator when final plans for the septic systems are done. Mr. Wilkinson stated that comment 3 pertained to no response in the request for preparation of a SWPPP.

Mr. Rabideau stated that his understanding of SWPPP's is that they can be done once the lots have been conveyed. Mr. Rabideau stated that it can be prepared prior to the issuance of a building permit as a requirement of a building permit.

Mr. Wilkinson inquired when the applicant is proposing to address the SWPPP issue.

Mr. Rabideau stated that they want to wait until the lots are subdivided so that each lot will have one required prior to building permit as part of the building permit application.

Mr. Wilkinson stated that Mr. McNamara's comment was against this being done on a case by case basis as they get subdivided since things can get lost in the shuffle. Mr. Wilkinson stated that he would like to see one coordinated effort. Mr. Wilkinson stated that as the lots get transferred the building administrator won't have to chase them down.

Mr. Rabideau stated that they could do that. Mr. Rabideau stated that their preference is for after subdivision for each individual lot but they are willing to do one now for the entire subdivision.

Mr. Kadlecsek stated that this project began as a five lot subdivision and was converted to four lots due to the presence of a barn in the way. Mr. Kadlecsek stated that the applicant's intention is to come back to the Planning Board once the barn is removed and further subdivide Lot 2. Mr. Kadlecsek stated that a five lot soil disturbance would be required to be examined for this subdivision. Mr. Kadlecsek stated that they will exceed the one acre disturbance.

Mr. Rabideau stated that there will be disturbance between 1 and 5 acres. Mr. Rabideau stated that they will prepare a SWPPP prior to final approval. Mr. Rabideau stated that pertaining to item #1 in Mr. McNamara's letter, they will prepare the NOI.

Mr. Wilkinson inquired that if there is a change in septic design then all of the trees in the area would not need to be removed and the driveway could be moved down.

Mr. Rabideau stated that if it is determined that the system can be lessened, they would prefer to have the trees left there and squeeze the driveway between the trees and the septic system.

Mr. Kadlecek asked that the SWPPP include the exact number of what will ultimately be built.

Mr. Wilkinson stated that comments 8 and 9, based on Mr. McNamara's comments of this afternoon, that will fall into the Zoning Administrator's hands.

Mr. Wilkinson stated that since this will ultimately be a five lot subdivision a full EAF should be submitted.

Mr. Rabideau stated that the subdivision is a minor right now.

Mr. Keniry stated that the Board looks at the project as a whole and are aware of the future subdivision of Lot 2.

Mr. Wilkinson stated that the Board needs a SWPPP and a full EAF assessment to move forward. Mr. Wilkinson stated that the address on the application is incorrect and should be changed to 1020 Packer Road.

Heflin/Durst (255.-1-40.1, 41, 43.1, 43.2, 43.3)

Scott Lansing appeared before the Board.

Mr. Wilkinson stated that the Board granted preliminary approval on May 21, 2013 for a 23 Lot cluster subdivision. Mr. Wilkinson stated that the water district extension approval was granted by the Town Board on August 12, 2013. Mr. Wilkinson stated that information has been submitted from Lansing Engineering, however, there has not been adequate time for review. Mr. Wilkinson stated that Mr. McNamara still has to review the new information and provide comments before the Board can move forward.

Mr. Lansing stated that the DEC wetlands that were delineated on the drawing have expired. Mr. Lansing stated that the ACOE delineation is still valid. Mr. Lansing stated that they did have DEC verify the delineation and have provided a copy of their letter. Mr. Lansing stated that they did not receive the information until the 10th which caused the late submittal. Mr. Lansing stated that most of the comments addressed were technical in nature. Mr. Lansing stated that they are waiting for verification shots of Swaggertown Road. Mr. Lansing stated that if the Board approves the application they will address any remaining issues before signing of the plans.

Mr. Wilkinson stated that comment 3 pertains to the inability to move forward without the purchase of the Parks property.

Mr. Durst stated that the contract with the Parks is based upon subdivision approval.

Mr. Wilkinson inquired if that was acceptable to the Board or if conveyance prior to approval was necessary.

Mr. Keniry stated that it is not an uncommon practice to have the conveyance contingent upon the approval.

Mr. Wilkinson inquired if the Board needed to make approval contingent upon the sale.

Mr. Keniry stated that the Board does not need to take that action as he does not foresee that as an impediment.

Mr. Kadlecek inquired what the rule of thumb was for the determination of water use per person.

Mr. Lansing stated that they use 110 gallons per day per person.

Mr. Wilkinson stated that the roads in Deer Run are very narrow and wing up on one side. Mr. Wilkinson inquired if that was common or will be different for this project.

Mr. Lansing stated that it is called a wing edge. Mr. Lansing stated that they are proposing 10 foot carriage way lanes and 2 foot wings, so overall they are 24 feet. Mr. Lansing stated that the right of way is 30 feet to the right of way line. Mr. Lansing stated that the width of the pavement is a good width, wide enough for vehicles to pass but not wide enough where people feel comfortable and drive fast.

Mr. Wilkinson polled the Board about conditional approval or waiting for Mr. McNamara's comments.

Mr. Wilkinson stated that he would like to wait for Mr. McNamara's comments.

Mr. Kadlecek agreed.

Ms. Szurek agreed.

Mr. Hodgkins agreed.

Ms. Phillips agreed.

The Board will review Mr. McNamara's comments once received and discuss next month.

PRE-APPLICATION CONFERENCE

Marsh (lands in Glenville and Charlton)

Mr. Rabideau appeared before the Board.

Mr. Rabideau stated that the project proposed is a 7 lot subdivision of a 73 acre parcel located on Charlton Road and Route 147. Mr. Rabideau stated that a portion of the parcel is located in the Town of Charlton and the remainder is located in the Town of Glenville. Mr. Rabideau stated that Lot 1 is 7 acres, Lot 2 is 4 acres, Lot 3 is 6 acres, Lot 4 is 4 acres, Lot 5 is 14 acres, Lot 6 is 30 acres and Lot 7 is 6 acres. Mr. Rabideau showed the County line on the drawing. Mr. Rabideau stated that Lot 1 is wholly in Charlton and part of Lot 6 is located in Charlton. Mr. Rabideau stated that the Town of Glenville's requirements are 300 foot of road frontage to subdivide. Mr. Rabideau stated that physical access for Lot 6 will be a common driveway with Lot 5. Mr. Rabideau stated that he is unsure of jurisdiction since the house and improvements will be in Glenville.

Mr. Hodgkins stated that Lot 2 is partly in Charlton and partly in Glenville.

Mr. Rabideau stated that the building will be in Glenville. Mr. Rabideau stated that he is also going to the Glenville Planning Board.

Mr. Wilkinson stated that the Board would like to see the building envelope for Lot 2. Mr. Wilkinson stated that the parcel next to Lot 1 has wetlands. Mr. Wilkinson stated that if they wanted to come on the Charlton Road side they would have to cross a 400-500 foot wetland.

Mr. Rabideau stated that the subdivision is set up to minimize the wetland disturbance. Mr. Rabideau stated that using a common driveway to cross the wetland corridor made more sense.

Mr. Wilkinson stated that there will be wetland constraints and it must meet the zoning requirements. Mr. Wilkinson stated that it may be necessary to utilize acceptable access into the parcel with an easement. Mr. Wilkinson inquired if this parcel was a Charlton or Glenville issue.

Mr. Kadlec stated that if access to Lot 6 is an easement through Lot 5, what the access is for Lot 5.

Mr. Rabideau stated that it would be a common drive. Mr. Rabideau stated that there are wetland disturbances that will have to be discussed with the ACOE. Mr. Rabideau stated that was also the reason for one curb cut on Route 147.

Mr. Kadlecek inquired why not make the 200 feet and give the extra property to Lot 1 so that they have more to work with. Mr. Kadlecek stated that the Board needs to insure no further development as well.

Mr. Rabideau stated that they are in a situation where they need the 300 feet to meet the zoning requirements. Mr. Rabideau stated that since the improvements are going to be in Glenville, the 300 foot frontage requirement has to be met.

Mr. Keniry stated that each Town will have to work together. Mr. Keniry stated that the Board only has jurisdiction north of the municipal line. Mr. Keniry stated that the only place where Charlton can draw lines is north. Mr. Keniry stated that the Board has to think about the resultant consequences where lines are drawn in a sense that you can't create non-compliant conditions south of the municipal line. Mr. Keniry stated that he does not know if Charlton would be bound by their 300 foot requirement for frontage.

Mr. Rabideau stated that they need the 300 feet for Glenville.

Mr. Wilkinson inquired if the Board could limit the parcel so that the 300 feet of frontage on Charlton Road does not become another subdivision.

Mr. Rabideau stated that they could put a note on the drawing that says no further access to Charlton Road through the frontage.

Mr. Hodgkins inquired about sight distance.

Mr. Rabideau stated that they would have to make sure that they can make the sight distance requirements.

Mr. Kadlecek inquired if the 300 feet of frontage could be used by two properties.

Mr. Keniry stated that the 300 feet is needed on a lot in order to satisfy the Town of Glenville's requirements so they cannot share.

Mr. Keniry stated that the Board should get feedback from the Town of Glenville about the 15+ acres located in the Town of Charlton.

Mr. Rabideau stated that they are going to Glenville to present the project. Mr. Rabideau stated that he would like to provide some feedback from Charlton at that meeting especially the lots Charlton would be interested in.

Mr. Wilkinson stated that the Board is interested in Lots 1, 2 and 6.

Mr. Wilkinson stated that the Board would like to see a note pertaining to no access to Lot 6 from Charlton Road and that it cannot be a building lot in the Town of Charlton.

Mr. Rabideau stated that they could put a note stating that the piece of Lot 6 located in Charlton cannot be used for a curb cut and/or a building lot.

Schweizer/Schmidt (224.-1-46.31)

Mr. Wilkinson stated that Mr. Schweizer could not be present but was looking for feedback on his proposal. Mr. Wilkinson stated that the project is for a two lot subdivision on Route 67. Mr. Wilkinson stated that the Lot 1 will be 2.503 acres and Lot 2 will be 2.510 acres.

The Board reviewed the drawings and the wetlands map.

The Board agreed that they would like the wetlands be shown on the drawing.

Mr. Wilkinson stated that he will request a wetlands delineation be shown on the drawing.

ZONING REPORT

The Board reviewed the current report.

CORRESPONDENCE

None.

TOWN BOARD LIAISON

Mrs. Verola had no report.

Mr. Wilkinson made a motion to adjourn the meeting. Mr. Hodgkins seconded the motion. All were in favor.

The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Kimberly A. Caron
Recording Secretary