

**Town of Charlton
Planning Board Minutes
758 Charlton Road
Charlton, New York 12019**

Minutes of the Planning Board Meeting – November 19, 2012

Chairman Jay Wilkinson called the meeting to order at 7:09 p.m. at the Charlton Town Hall.

Present: Jay Wilkinson, Chairman, John Kadlecek, Dawn Szurek, Marilyn Phillips, Chris Mitchell, Susan York, Planning Board Clerk and Kim Caron, Recording Secretary.

AGENDA MEETING

Mr. Wilkinson stated that there is a quorum.

Mr. Wilkinson stated that there are no actions on the Agenda.

Minutes

Mr. Wilkinson stated that the draft of the September 17, 2012 meeting minutes needed to be approved. Mr. Wilkinson stated that Mrs. York provided comments. Mr. Wilkinson provided a comment. No other comments were provided. Mr. Wilkinson stated that the Board could vote on the minutes during the Business Meeting.

Public Hearings

Mr. Wilkinson stated that there are no Public Hearings.

Subdivision Applications

Mr. Wilkinson stated that there are no Subdivision Applications.

Site Plan Review

Mr. Wilkinson stated that the Route 67 Café and Country Store application has been extended to March, 2013.

Mr. Wilkinson stated that the ZBA met on October 16, 2013 and voted to have the Route 67 Country Store and Café be classified as a restaurant.

Zoning Report

Mr. Wilkinson stated that the Board has received the reports for review.

Correspondence

Mr. Wilkinson stated that the annual Planning and Zoning Conference is on Wednesday, January 30, 2013.

Mr. Wilkinson stated that he would email everyone regarding the Christmas Party.

Town Board Liaison

Mrs. Verola was not present.

Mr. Wilkinson made a motion to close the Agenda meeting, seconded by Mr. Kadlecsek. All were in favor. Agenda meeting closed at 7:30 p.m.

BUSINESS MEETING

Opened at 7:30 p.m. with the Pledge of Allegiance.

Minutes

Mr. Wilkinson made the motion to approve the draft of the September 17, 2012 minutes with changes incorporated. Ms. Szurek seconded the motion. All were in favor.

Mr. Wilkinson made a motion to adjourn the meeting. Mr. Mitchell seconded the motion. All were in favor.

The meeting was adjourned at 7:32 p.m.

Respectfully Submitted,

Kimberly A. Caron
Recording Secretary