

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

January 26, 2015

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the February 9th Meeting.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Supervisor Grattidge notified the Board that Councilman Hodgkins will not be present at the February 9th meeting, and the Supervisor will not be present at the February 23rd Agenda Meeting.

RESOLUTION #58

Abstract of Claims

Motion by Councilman Lippiello
Seconded by Councilman Verola

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 101, voucher numbers 38 – 60 in the amount of \$13,163.69, and Abstract No. 1, voucher number 1 in the amount of \$100.00.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #59

Approval of Minutes

Motion by Councilman Grasso
Seconded by Councilman Verola

BE IT RESOLVED that the Town Board has approved the Organizational Meeting minutes from January 12, 2015.

Vote: 4 Ayes, Hodgkins abstained, No Nays. **CARRIED**

RESOLUTION #60

Approval of Minutes

Motion by Councilman Verola
Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the Town Board Meeting minutes from January 12, 2015.

Vote: All Ayes, No Nays. **CARRIED**

DISCUSSION

The January Sales Tax was \$106,306.00. The Mortgage Tax was \$7,702.00.
The Treasurer's Office sent a summary report of the disbursements of Sales and Mortgage Tax for 2014.

Supervisor Grattidge said that the Building and Zoning Department would like to have view-only use of the Real Property Service software. The RPS software license fee is a one-time fee of \$130 per computer. The Real Property office has personnel that will come and install the software. If Enable's help is needed with the server, it should be less than a couple hundred dollars.

RESOLUTION #61

Authorize the Building and Zoning Office to purchase RPS software

Motion by Councilman Lippiello

Seconded by Councilman Verola

BE IT RESOLVED that the Town Board has authorized the Building and Zoning Department to purchase 2 view only licenses of RPS software for a price not to exceed \$500 including installation.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge said that the Town's Insurance Company sent a report of their Risk Specialist's inspections of Town property. A copy was given to the Board and the Town Attorney. Councilman Hodgkins will follow up with the Highway Superintendent to discuss the keeping of a daily log. They again recommended a notification alarm system for the Highway Garage and the Community Center. The Supervisor stated that the Town previously looked into the alarm system and the cost was prohibitive, as well as concern that exhaust would set off the alarm at the Highway Garage. They have also recommended a Work Place Violence Prevention policy which is more detailed than what is in the Town's Employee Handbook. Attorney Van Vranken said that the Insurance Company is looking for the Town to post a public notice for employees.

Councilman Grasso said that at the next Board meeting, there will be a resolution declaring the Town Board to be the lead agent for SEQR and accepting a negative declaration which has been drafted based on our environmental review. Supervisor Grattidge suggested that the Board continue to take public comment until the February 9th meeting, and then if the Board feels inclined at the February 23 meeting to move forward with the SEQR and Zoning update, they can schedule a vote for March. Councilman Grasso said that he would like to see the SEQR and Zoning be a discussion at the February 9th meeting, at which time they can discuss any comments that they have received, in particular regarding chickens and anything new.

Councilman Grasso said that Town currently has 67 Local Laws and only 9 of them are listed as appendices in the Zoning Book. He would like to ask Attorney Van Vranken to review the 67 laws and advise the Board which of the 67 should be listed in the new revised Zoning Book. The Board had no objection.

Councilman Lippiello suggested that a start up meeting for the 2015 Party in the Park be scheduled. The Board scheduled a meeting for February 11th at 7:00 p.m.

Councilman Hodgkins said that he received a notice from Jim Poirier regarding reducing the truck traffic through Town. The Board discussed possible speed limit signs. Supervisor Grattidge pointed out that it is a County road, so the County would need to approve whatever the Town does. Councilman Hodgkins will let Mr. Poirier know that he will look into this further after the February Board Meeting.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #62

A Budget Transfer for the General Fund for Budget Year 2014

Motion by Councilman Verola

Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

1/26/15

Resolution # 62

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:
For Budget Year 2014, General Fund,
transfers totaling \$4,604.36 as detailed:

General Fund

	<u>To:</u>	<u>Amount:</u>	<u>From:</u>	
Law-Contractual	A1420.4	\$1,667.99	A1430.4	Personnel-Contractual
Control of Dogs-Staff	A3510.11	\$265.76	A3510.4	Control of Dogs-Contractual
Parks-Other	A7110.411	\$89.99	A7110.407	Parks-Electric
Parks-Maintenance	A7110.416	\$2,305.14	A7320.4	Joint Youth Programs
Unemployment Ins	A9050.8	<u>\$275.48</u>	A9030.8	Social Security
	Total:	\$4,604.36		

Moved by	Councilman Verola	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Hodgkins		Councilman Lippiello	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: January 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #63

A Budget Transfer for the Highway Fund for Budget Year 2014

Motion by Councilman Grasso
Seconded by Councilman Verola

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

1/26/15

Resolution # 63

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:
For Budget Year 2014, Highway Fund,
transfers totaling \$370.67 as detailed:

RESOLUTION #65

Authorize the seasonal use of the Volley Ball courts at Elmer Smith Park

Motion by Councilman Hodgkins

Seconded by Councilman Verola

BE IT RESOLVED that Town Board has approved the application from the Tuesday Try-Athletes to use the volleyball courts at Elmer Smith Park on Tuesday nights from May 5th until September 22nd from 6:00 p.m. until dark.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

RESOLUTION #66

Adjournment of meeting

Motion by Councilman Verola

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board meeting be adjourned at 8:05 p.m.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED.**

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk