

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

March 30, 2015

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the April 13th Meeting.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Supervisor Grattidge, Attorney Van Vranken, Town Clerk Brenda Mills.

Excused: Councilman Verola

RESOLUTION #82
Abstract of Claims

Motion by Councilman Hodgkins
Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 105, voucher numbers 171 – 225 in the amount of \$346,962.69 and Abstract No. 3, voucher numbers 171 - 172 in the amount of \$1,085.47.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

The Town Clerk noted for the record: Voucher #148 in Abstract number 104 in the amount of \$28.50 was voided, as the \$28.50 was also included in voucher #168. The new total of Abstract #104 is \$174,101.65.

RESOLUTION #83
Approval of Minutes

Motion by Councilman Lippiello
Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the Town Board Meeting minutes from March 9, 2015.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

The Town offices will be closed April 3rd in observance of Good Friday.

The Highway Department will do spring brush pick-up the week of April 27 – May 1.

DISCUSSION

The Sales Tax report for the month was \$89,303.00 and the Mortgage Tax was \$4,261.50.

The Supervisor has provided the Board with the monthly Bank Reconciliation report. He also confirmed that the Town received the Key Bank custodial statement.

Supervisor Grattidge said that National Grid did an energy audit of Town Hall and did not feel that upgrades needed to be made. Their audit of the Highway Garage found many items that could be changed. National Grid will put together a recommendation of upgrades for the Highway Garage.

The heating contractor for the Town Hall will start installing the new heating coils on March 31. Once the heating system is up and running, the repair and repainting of sheetrock will be done. The insurance company has approved the estimate for the repair work.

The Parks Committee and Councilman Lippiello are in the process of getting quotes for the base installation for the new gazebo for Gideon Hawley Park. They are waiting on an electrical quote. A second public hearing will be needed before money can be expended for the installation of the gazebo. The funds will come from the Parks Repair Reserve Fund, which has ample funds for the entire project.

Councilman Lippiello said that the new footbridge in Elmer Smith Park is near completion. The Highway department is working on the grading around the bridge and the electrical that runs under it.

Supervisor Grattidge said that he has spoken with each of the Board members over the past weeks regarding the issue with chickens and small animals and the zoning changes. The Board has decided to strike the proposed changes regarding chickens from the current proposal for zoning changes. The Board will continue to work of this issue in the future as a separate item.

Councilman Grasso said that he has sent the proposed zoning changes to the NYS Department of Ag & Markets for their review.

Supervisor Grattidge said that previously the Town Board had discussed the possible easement in the Deer Run subdivision that would give the Town access to the Alplaus and space for a possible parking lot in the future. The easement language had been sent to the Planning Board Attorney and the Town Attorney for review.

Councilman Lippiello asked if the Board had heard anything from Verizon regarding the antenna for the water tower. Attorney Van Vranken said that he has reviewed the lengthy contract, and he has also reviewed the contract that Verizon has with the Town of Ballston. He has found some difference in the contracts. Attorney Van Vranken suggested that Board begin meeting with Verizon and let them know what they do and do not like in the contract. Supervisor Grattidge said that he has heard from Verizon and they are very interested. He would like to meet with Verizon along with Councilman Grasso and Attorney Van Vranken. Councilman Grasso said that the Board may want to consider hiring a consultant to act on the Town's behalf. He is familiar with other parties that have used consultants and they have been very useful, as there are many issues to be worked out. Councilman Hodgkins suggested that there be screening done around the out building that would be installed.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

The Town Clerk received a request from the Charlton 4-leaf Clovers 4-H club to use the Community Center for their meetings on Saturday evenings on April 11 and 25, May 2 and 30 and June 13. They would like to store their projects in the upstairs room at the Center until June. The Board had no objection.

RESOLUTION #84

Authorizing the use of the Community Center by the Charlton 4-leaf Clovers 4-H Club.

Motion by Councilman Lippiello

Seconded by Councilman Hodgkins

Be it resolved that the Town Board has authorized the Charlton 4-leaf Clovers 4-H Club to use the Community Center for their meetings on Saturday evenings on April 11 and 25, May 2 and 30 and June 13 from 5 p.m. to 8:30 p. m, and has authorized the group to store their projects upstairs in the Community Center.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

The Highway Superintendent provided the Board with three quotes for a new replacement bucket for a backhoe. The quotes were from Capital Tractor for \$1,535.00, Nortrax for \$1540.00, and H & M Equipment for \$1,971.70. The Superintendent requested that he be authorized to place the order with Capital Tractor.

RESOLUTION #85

A resolution authorizing the Highway Superintendent to purchase a backhoe bucket from Capital Tractor

Motion by Councilman Hodgkins
Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has authorized the Highway Superintendent to purchase a backhoe replacement bucket from Capital Tractor for a price of \$1,535.00.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

RESOLUTION # 86

3/30/2015

Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendment:

For Budget Year 2015

Increase GL Revenue account DA5710 Serial Bonds, and GL Expenditure account DA5130.2 Equipment, for the New Truck Bond in the amount of \$150,000.00, to offset 3/10/15 payment of \$146,837.15, check #7896, to Tracey Road Equipment.

Moved by	Councilman Hodgkins	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Grasso		Councilman Lippiello	Aye
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on
Dated: March 30, 2015

Brenda Mills, Town Clerk

RESOLUTION #87

A resolution scheduling a second public hearing on proposed Local Law, originally designated Local Law No. 1 of 2014 of the Town of Charlton and now designated Local Law No. 1, 2015 of the Town of Charlton amending the Town of Charlton Zoning Ordinance adopted November 13, 2000

Motion by Councilman Grasso
Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 87

March 30, 2015

A RESOLUTION SCHEDULING A SECOND PUBLIC HEARING ON PROPOSED LOCAL LAW, ORIGINALLY DESIGNATED LOCAL LAW NO. 1 OF 2014 OF THE TOWN OF CHARLTON AND NOW DESIGNATED LOCAL LAW NO. 1, 2015 OF THE TOWN OF CHARLTON AMENDING THE TOWN OF CHARLTON ZONING ORDINANCE ADOPTED NOVEMBER 13, 2000

WHEREAS, a Local Law was proposed as Local Law No. 1 of 2014, by Town Board resolution dated October 27, 2014, a copy of which is attached to this resolution, and

WHEREAS, a local law is now being proposed as Local Law No. 1 of 2015, a copy of which is attached to this resolution, which was introduced at this Town Board meeting of March 30, 2015, by a member of the Town Board of the Town of Charlton, and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of the said amended local law as described above in this resolution.

NOW THEREFORE, BE IT RESOLVED, that the following Notice of Public Hearing amending the current Charlton Zoning Ordinance shall be published in the Daily Gazette as soon as possible:

“PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Charlton on Monday, April 13, 2015, at 7:00 p.m. at the Charlton Town Hall located at 758 Charlton Road, Charlton, New York, regarding the adoption of a Local Law of the Town of Charlton for the year 2015 which would amend the Town of Charlton Zoning Ordinance as set forth below.

PLEASE TAKE FURTHER NOTICE that the environmental significance of the proposed Local Law will be reviewed at said public hearing.

Any resident of the Town of Charlton shall be entitled to be heard at such public hearing. Copies of said proposed Local Law shall be available in written form at the Town of Charlton Town Clerk’s Office located in the Charlton Town Hall and also on the Town of Charlton website.”

BE IT FURTHER RESOLVED, that the Town of Clerk is directed to cause public notice of said hearing as provided by law.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Hodgkins		Councilman Lippiello	Aye
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 30, 2015

Brenda Mills, Town Clerk

RESOLUTION #88

A resolution authorizing the expenditure of the sum of \$16,000.00 from the Town of Charlton Parks Repair Reserve Fund

Motion by Councilman Grasso
Seconded by Councilman Lippiello

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 88

March 30, 2015

A RESOLUTION AUTHORIZING THE EXPENDITURE OF THE SUM OF \$16,000.00 FROM THE TOWN OF CHARLTON PARKS REPAIR RESERVE FUND

WHEREAS, on March 9, 2015, the Town Board approved a resolution setting a public hearing regarding the expenditure of funds from the Parks Repair Reserve Fund for the Town of Charlton, and

WHEREAS, the Town Board held the public hearing at 7:00 p.m. on March 30, 2015 in compliance with Town Law, and

WHEREAS, the Town Board determined following the public hearing that it was in the best interest of the Town residents to replace the gazebo in Gideon Hawley Park.

NOW BE IT RESOLVED, that the Town Board is hereby authorized to appropriate the sum of \$16,000.00 from the Town of Charlton Parks Repair Reserve Fund to purchase the materials necessary to build a replacement gazebo in Gideon Hawley Park.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Lippiello		Councilman Lippiello	Aye
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 30, 2015

Brenda Mills, Town Clerk

RESOLUTION #89

A resolution authorizing the Supervisor to execute all required documents necessary to complete a transfer of easement to the Town of Charlton

Motion by Councilman Lippiello

Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 89

March 30, 2015

A RESOLUTION AUTHORIZING THE SUPERVISOR TO
EXECUTE ALL REQUIRED DOCUMENTS NECESSARY TO
COMPLETE A TRANSFER OF EASEMENT TO THE TOWN OF CHARLTON

WHEREAS, as a condition of the final approval of the Deer Run Subdivision, an agreement was entered into between the owner of Deer Run and the Town of Charlton, setting forth terms and conditions applied to the authorization for the subdivision to be approved, and

WHEREAS, one of the conditions of the Deer Run Subdivision approval was that the Homeowners Association would convey a deed of easement to the Town of Charlton, providing access by easement over a portion of the Homeowners Association real property of approximately 80 acres, in order to provide access by the Town and Town residents over such parcel, and

WHEREAS, an executed Deed of Easement from Deer Run of Charlton Homeowners Association, Inc. to the Town of Charlton has been received by the Town Attorney, granting the easement over the 15+/- acre parcel and as required by the terms and conditions of the subdivision approval, and

WHEREAS, the Town Attorney has reviewed the Deed of Easement and one other required document (TP-584) and also reviewed the Deed of Easement description which includes certain rights of the Town of Charlton related to the establishment of a parking area within the Deed of Easement description should the Town Board determine now or in the future that such access parking area would be in the best interests of the residents of the Town of Charlton, and

WHEREAS, the Town Attorney recommends the Supervisor to execute the required document necessary for recording of the Deed of Easement in the Saratoga County Clerk's Office.

NOW BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute whatever documents are required to complete the transfer of the Deed of Easement from the Deer Run of Charlton Homeowners Association, Inc. to the Town of Charlton.

Moved by	Councilman Lippiello	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Grasso		Councilman Lippiello	Aye
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 30, 2015

Brenda Mills, Town Clerk

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk