

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

May 26, 2015

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:32 p.m. to set the agenda for the June 8th Meeting.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Supervisor Grattidge, Attorney Van Vranken, Town Clerk Brenda Mills.

RESOLUTION #110

Abstract of Claims

Motion by Councilman Hodgkins

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 109, voucher numbers 295 – 323 in the amount of \$29,582.30 and Abstract No. 6, voucher numbers 601-602 in the amount of \$397.96.

Vote: All Ayes, No Nays. **CARRIED.**

RESOLUTION #111

Approval of Minutes

Motion by Councilman Lippiello

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the Town Board Meeting minutes from May 11, 2015.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

Founder's Day weekend is June 6th and 7th. The 5k race, Party in the Park and the Fireworks Show will be held on June 6th. The Founder's Day parade will be at 2pm on June 7th. Signs will be posted on Maple Avenue to limit traffic to local use only for the 5k race. All activities for the weekend are posted on the Town's website.

There will be a Dedication Ceremony of the new bridge in Elmer Smith Park at 5 p.m. on June 6th. An invitation has been made to those that have been involved in the making and placing of the new bridge.

This year's Saratoga County Sundae on the Farm will be held at Smith Brother's Farm on Jockey Street on June 21st. Supervisor Grattidge said that normally there are 2,500 – 3,000 people that attend the event. The Town Constables and County Sheriff's Department will help with traffic control, and the Town Highway Department will provide garbage barrels and a truck for garbage and recycling removal.

DISCUSSION

The Sales Tax for the month was \$107,344.00. The six-month Mortgage Tax distribution of \$51,123.26 should be received shortly.

The Town's equalization rate for 2015 is 72%, which is up from 71% last year.

Councilman Lippiello said that a decision has been made that concrete footings are not necessary under the new gazebo, since the crushed stone has been installed and appears to be a sufficient base. The order has been placed for the gazebo, and the same company will do the roof shingling. The company will send a crew of 4-5 men to do the assembly and plan to finish in one day.

Supervisor Grattidge said that the spray foam insulation in the 3rd floor attic space is set to be installed on June 1st and 2nd. This will provide R-30 insulation in the ceiling.

Highway Superintendent Emerich provided the Board with the results from the speed wagon that was in place on Charlton Road by Gideon Hawley Park for a week in May. During the week, there were 22,780 vehicles that traveled the road heading west, the minimum speed recorded was 10 mph, the maximum speed was 65 mph, and the average speed was 31.47 mph.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

RESOLUTION #112

Budget Amendment - Highway

Motion by Councilman Hodgkins

Seconded by Councilman Lippiello

Discussion: Supervisor Grattidge confirmed that the Salt budget currently has a negative balance of \$5,016.69 because of the long winter. This transfer will remove the negative balance and once the extra CHIPS money is received it will replenish the Road Construction budget.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED.**

5/26/15

Resolution # 112

Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:

For Budget Year 2015 - Highway

Amend 2015 budget to increase CHIPS funding, revenue account DA3501 in the amount of \$15,699.80.

Amend 2015 budget to increase Road Construction expenditure account DA5110.414 in the amount of \$15,699.80.

Amend 2015 budget to decrease Road Construction expenditure account DA5110.414 in the amount of \$5,016.69.

Amend 2015 budget to increase Snow Removal –Road Materials expenditure account DA5142.410 in the amount of \$5,016.69.

Moved by	Councilman Hodgkins	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Lippiello		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #113

Budget Amendment – General Fund

Motion by Councilman Lippiello

Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED**

5/26/15

Resolution # 113

Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:

For Budget Year 2015 – General Fund

Amend 2015 budget to decrease A230 Park Fees Reserve account A230 in the amount of \$16,000.00 per Resolution No. 88, dated March 30, 2015.

Amend 2015 budget to increase Parks-Equipment expenditure account A7110.2 in the amount of \$16,000.00 per Resolution No. 88, dated March 30, 2015.

Moved by	Councilman Lippiello	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Grasso		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

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Dated: May 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #114

A resolution to confirm eligibility of two approved subdivision lots (Desmond and Witherell) for Town of Charlton Public Water Service

Motion by Councilman Lippiello

Seconded by Councilman Hodgkins

Discussion: Councilman Grasso asked if this was to provide service for just two lots. Supervisor Grattidge confirmed. Attorney Van Vranken said that previously, DEC would have required that this be done by adding a Water District Extension and he feels it makes more sense not to create an Extension for just 2 homes.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 114
May 26, 2015

A RESOLUTION TO CONFIRM ELIGIBILITY OF TWO
APPROVED SUBDIVISION LOTS (DESMOND AND WITHERELL)
FOR TOWN OF CHARLTON PUBLIC WATER SERVICE

WHEREAS, attached to this resolution is an enlarged map of the current Town of Charlton Water District location delineations, which includes the original Water District #1 and Water District Extension #2, and

WHEREAS, attached to this resolution is a copy of the recent two lot subdivision of the Desmond-Witherell real property, which subdivision map as approved by the Town of Charlton Planning Board on February 26, 2015, and

WHEREAS, also attached to this resolution is the subdivision approval by the Town of Charlton Planning Board, and

WHEREAS, the Town Attorney for the Town of Charlton has received communication from the Town Engineer for the Town of Charlton, Michael McNamara of the Environmental Design Partnership, which includes correspondence from Robert Streeter of the New York State Department of Environmental Conservation to Michael Robertson of Lansing Engineering, regarding the eligibility of the two Desmond-Witherell lots to have access to the Town of Charlton public water system, and

WHEREAS, the aforementioned Streeter to Robertson communication indicates that for water districts having the status of the Town of Charlton in which the town purchases water from other entities (Town of Glenville) and does not have its own water sources, the New York State Department of Environmental Conservation is no longer issuing Water Withdrawal Permits for extensions of existing service areas such as those shown on the referenced attached Water District map, and

WHEREAS, Michael Robertson of Lansing Engineering responded to the Streeter communication, confirming that a permit would not be necessary to extend the public water system to the Desmond-Witherell lots as the Town of Charlton Water District Extension involves a system which solely purchases water from a seller (Glenville) with a water withdrawal system that has a current Water Withdrawal Permit, thus requiring Glenville to report any new sales on its annual water withdrawal report, and

WHEREAS, the Town Attorney and the Town Engineer have confirmed that with respect to the aforementioned two lot subdivision shown on the map entitled "Subdivision Lands of Desmond and Witherell" (filed March 31, 2015 in the Saratoga County Clerk's Office, Map No. M2015047), would be eligible to connect with the current Water District Extension #2 and/or the original Water District #1 as such may be determined by the Water District Superintendent, John Morgan of the Town of Charlton Public Water District system, and

WHEREAS, application for such public water system hookups would be subject to the administrative requirements and fees of the Public Water system of the Town of Charlton.

NOW BE IT RESOLVED, that the Town Board hereby acknowledges and affirms the facts and circumstances related to the Desmond-Witherell subdivision lots, including the availability of public water to the two new subdivision lots which shall be subject to all of the current terms and conditions as may be applied to those lots as may be determined by the Water District Superintendent, in his absolute discretion.

Moved by	Councilman Lippiello	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Hodgkins		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #115

A resolution authorizing expenditure of Town funds to celebrate Founder’s Day weekend in the Town of Charlton

Motion by Councilman Grasso
Seconded by Councilman Lippiello

Discussion: Councilman Grasso said that the donations received this year are in line to cover all of the expenses for the event this year.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 115
May 26, 2015

A RESOLUTION AUTHORIZING EXPENDITURE OF TOWN FUNDS TO CELEBRATE
FOUNDERS DAY WEEKEND IN THE TOWN OF CHARLTON

WHEREAS, the Town of Charlton annually conducts a Founders Day Weekend and which includes an event called “Party in the Park”, to be held this year on June 6, 2015, and

WHEREAS, as part of the event, there are various entertainers and services necessary to effect the events that comprise Party in the Park, and

WHEREAS, the Town Board desires to authorize the following expenditures for this event:

1. “Sparkles” the Clown and Magic Dan - \$300.00
2. Charlton Septic Services - \$675.00

- 3. Young Explosives Corps - \$5,000.00
- 4. The Club of Saratoga Band (Chad Tallman) - \$500.00
- 5. Aaron Mittler (music) - \$150.00
- 6. Rock Solid Fun (climbing wall) - \$650.00
- 7. Carrie Grider (face painting) - \$180.00
- 8. Sky Diver Dave Bertrand - \$100.00

Total expenditures = \$7,555.00, and

NOW BE IT RESOLVED, that the Town Board hereby authorizes the expenditure of Town funds for the eight specified expenses set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Supervisor or his designee is hereby authorized to retain and effect the payments of the eight component activities approved by this resolution.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Lippiello		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #116

Founder's Day Resolution to honor William & Elizabeth Herkenham as icons for the many volunteers living and acting in the Town of Charlton

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON

Resolution No. 116

June 7, 2015

Founder's Day Resolution to Honor

**WILLIAM & ELIZABETH HERKENHAM
AS ICONS FOR THE MANY VOLUNTEERS
LIVING AND ACTING IN THE TOWN OF CHARLTON**

WHEREAS, the Charlton Historical Society is pleased to acknowledge and recognize the substantial contributions made by many Town resident volunteers who have contributed to the success

of the Town of Charlton's Annual Founder's Day celebration and parade, and also to many other worthwhile projects which occur within the Town of Charlton on a regular basis, and

WHEREAS, the Society is further pleased to particularly recognize the volunteer contributions made by Bill & Elizabeth Herkenham, by designating them as Grand Marshalls of the Founder's Day Parade, and

WHEREAS, Bill Herkenham has been the Volunteer Coordinator of the 5-K Race held annually and sponsored by the Charlton Historical Society, assuring that this event, which attracts many participants and spectators, has been able to take place during these past many years, and

WHEREAS, Bill Herkenham is now serving on the Board of Directors of the Charlton School, an important school and service organization which has been active in the Town of Charlton for over 100 years, and

WHEREAS, Elizabeth Herkenham, also active in multiple volunteer events, has notably served as a member of the Burnt Hills-Ballston Lake Central School District's Board of Education for 11 years, recently retiring, and

WHEREAS, in addition to the Herkenhams, the Town of Charlton is blessed and benefited by the number of residents, past and present, who have volunteered or continue to volunteer in order to support the many boards, committees, organizations and clubs which benefit our community, and

WHEREAS, an example of the Town's many volunteers are those who serve or have served with Charlton's three fire departments and districts, by maintaining their skills and knowledge through training and by using that knowledge and training in responding to accidents, fires, medical emergencies and other similar events, as well as maintaining the organizational structure of each district when serving as part of the Fire District Board of Commissioners, and

WHEREAS, Charlton has also been benefited by the skills, efforts and knowledge of many who have served on government boards and committees, being required to make both routine and difficult decisions for the best interests of the Town residents, and

WHEREAS, other examples of volunteers, past and present, include those who support our churches, cemetery associations, garden clubs, Charlton Seniors, the local Rotary Club, the local scout troops, PTAs, school district committees and the Charlton Historical Society which, taken together with all volunteer activities referenced in this resolution, help to make Charlton a desirable place for all of us to live in, and

WHEREAS, as part of the Town's 47th annual Founder's Day celebration, the Town Board hereby recognizes the many valuable and extraordinary volunteer contributions which have been provided by Grand Marshalls William & Elizabeth Herkenham and the many, many other Charlton residents who live or have lived in the Town of Charlton, for their exemplary contributions to the culture and traditions of the Town of Charlton and as particularly demonstrated by the activities and accomplishments of the Herkenhams.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton hereby designates June 7, 2015, as

“WILLIAM & ELIZABETH HERKENHAM DAY”

as icons for the many volunteers living and acting in the Town of Charlton.

Moved by:	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by:	Councilman Hodgkins		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on:

May 26, 2015

Brenda Mills, Town Clerk

RESOLUTION #117

A resolution to set a public hearing regarding the expenditure of funds from the Parks Repair Reserve Fund for the Town of Charlton

Motion by Councilman Lippiello
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Supervisor Grattidge: Aye. **CARRIED**

NOTICE OF PUBLIC HEARING

**Resolution No. 117
May 26, 2015**

**A RESOLUTION TO SET A PUBLIC HEARING REGARDING
THE EXPENDITURE OF FUNDS FROM THE PARKS REPAIR
RESERVE FUND FOR THE TOWN OF CHARLTON**

WHEREAS, on September 9, 2013, the Town Board established a Repair Reserve Fund to be known as the “Parks Repair Reserve Fund of the Town of Charlton”, and

WHEREAS, on March 30, 2015, the Town Board approved a resolution following a public hearing on March 9, 2015 authorizing the appropriation of the sum of \$16,000.00 from the Town of Charlton Parks Repair Reserve Fund to purchase materials necessary to build a replacement gazebo in one of the Town parks, and

WHEREAS, pursuant to Section 6-d of the General Municipal Law of New York State, the Town Board is required to publish in the official newspaper of the Town of Charlton, namely the Daily Gazette, a notice stating that the Town Board proposes to appropriate the additional sum of \$10,000.00 from the Town of Charlton Parks Repair Reserve Fund to be used for the payment of materials and labor necessary to rebuild the gazebo structure in the Gideon Hawley Park, and

WHEREAS, the Town Board is required to hold a public hearing with respect to the expenditure of such funds.

NOW THEREFORE, BE IT RESOLVED, that a public hearing will be held by the Town

Board at 7:15 p.m. on June 8, 2015 at the Town Hall, 758 Charlton Road, Charlton, New York regarding the expenditure of funds from the Town of Charlton Parks Repair Reserve Fund, and

IT IS FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved by	Councilman Lippiello	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Grasso		Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 26, 2015

Brenda Mills, Town Clerk

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk