

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

January 27, 2014

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:32 p.m. to set the agenda for the February 10th Town Board Meeting.

Present: Supervisor Grattidge, Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Councilman Verola, Town Clerk Brenda Mills

Attorney Van Vranken entered the meeting at 8:02 p.m.

RESOLUTION #55

Abstract of Claims

Motion by Councilman Verola

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 102, vouchers number 25 - 44 in the amount of \$229,341.62 and Abstract No.1, vouchers number 1 & 2 in the amount of \$2,989.25.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #56

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the Town Board minutes from January 13, 2014.

Vote: All Ayes, No Nays. **CARRIED**

DISCUSSION

The Sales Tax for the month was \$110,746.00 and the Mortgage Tax was \$16,780.50.

The Town has received a letter of resignation from Assessor Jody Ankabrandt stating that her last day will be January 30, 2014. Supervisor Grattidge said that the Town Board will be looking to fill the position. A new Assessor could be appointed this year and run for election in the fall to complete Mrs. Ankabrandt's term which expires 12/31/15. Councilman Grasso said that he met with Assessor Caron and Holbrook, and Assessor Clerk Mary Beth Frewin, and reviewed the roles and responsibilities of their office. The Assessors said they were confident that they could handle the workload while the position is vacant. He thanked Mrs. Ankabrandt for serving the Town as an Assessor.

Supervisor Grattidge said that there were reports of several unlocked cars being broken into in the West Charlton area. The State Police, Sheriff's Department and Town Constables are aware of the problem. The Sheriff's Department is handling the investigation. Supervisor Grattidge had a phone alert put out by the County, which robo-calls all phone numbers in their 911 Emergency Listing. Unfortunately some people said that they did not receive a call. He stated that Verizon is responsible for supplying the phone numbers to the County, however it is difficult for them to capture all cell phone and internet numbers. There is a phone number (885-2243) that residents can call to have their phone numbers or email addresses added to the County's list. The Town Clerk will make this information available on the Town's website.

Supervisor Grattidge gave the Board copies of the pending Time Warner franchise agreement. He said he would like to get representatives from Time Warner to come and meet with the Board to discuss getting the rest of the unserved areas in Charlton wired, and the franchise fees. Councilman Verola asked if the Board could get a copy of their service map. Councilman Lippiello will follow up to request it.

The Board received a letter from Albert and Linda LaRue stating that they wished to donate an 1856 map of Saratoga County to the Town. The map is approximately 38" x 56" and is currently hanging in the Tax Collector's office. The Board thanked the LaRues for their generous donation.

RESOLUTION #57

Acceptance of donation of 1856 Saratoga County Map from Albert and Linda LaRue

Motion by Councilman Verola

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board hereby accepts the donation of an 1856 map of Saratoga County from Albert and Linda LaRue.

Vote: All Ayes, No Nays. **CARRIED**

DISCUSSION

George Eggleston and other members of the Town's Parks Committee were in attendance at the meeting. Mr. Eggleston addressed the Board regarding three projects that they would like to work on, which include replacing the gazebo at Gideon Hawley Park, resurfacing the tennis/basketball courts and replacing a footbridge. Councilman Verola said she thought that Mike Emerich offered to repair the footbridge at Elmer Smith Park. Mr. Eggleston said that Mr. Emerich did do some work on the bridge but was hesitant to do anymore. Councilman Verola said that years ago, Union College designed a new footbridge, and she would like the Board to see copies of the design. The Board discussed the gazebo, which is currently 3 feet off the ground and is 14 feet in diameter. The Committee would like to replace it with a 20 foot diameter gazebo that sits on the ground to improve accessibility. Supervisor Grattidge said that at a past meeting, the Committee was asked to get quotes on repairing the gazebo. Supervisor Grattidge said that there is over \$60,000 in a Parks Reserve fund that can be used for capital improvements in the parks. He asked the Committee to get quotes on resurfacing the tennis/basketball courts and also for fixing the gazebo. Supervisor Grattidge asked the Committee if they had any objection to allowing the Town Clerk to approve the Park Use Applications that she receives. The Committee had no objection.

The Town Clerk read into the minutes the Zoning Department report from December. There were 7 building permits issued for \$2,019.80 and 7 CO/CU's were issued.

RESOLUTION #58

Resolution to establish standard work days for additional elected and appointed Town Officials

Motion by Councilman Verola

Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Lippiello: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 58

January 27, 2014

**A RESOLUTION TO ESTABLISH STANDARD WORK DAYS
FOR ADDITIONAL ELECTED AND APPOINTED TOWN OFFICIALS**

WHEREAS, through NYCRR 315.4, the Office of the New York State Comptroller requires municipalities to establish a standard work day for each elected or appointed official who participates in the New York State and Local Employees Retirement System, and

WHEREAS, the aforementioned regulation of the New York State Comptroller’s Office requires that the Town Board of the Town of Charlton reestablish standard work days for elected and appointed officials after reviewing the detailed accounting of hours worked as documented by elected and appointed officials for three consecutive months.

WHEREAS, the Town Board of the Town of Charlton did by Resolution No. 92 dated June 14, 2010, establish standard work days for the elected and appointed officials at that time, and

WHEREAS, since June 10, 2010, new positions have been created for the Town of Charlton, and a standard workday needs to be established.

NOW BE IT RESOLVED, that the Town of Charlton hereby establishes the following requirements as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based upon the record of activities maintained and submitted by such officials to the Clerk of the Town:

<u>Job Title</u>	<u>Appointed or Elected</u>	<u>Reporting Time Record</u>	<u>Standard Work Day</u>
Account Clerk	Appointed	Time card	7 hours
Water Clerk	Appointed	Time card	7 hours
Maintenance Worker	Appointed	Time card	7 hours

Moved by	Councilman Verola	Voting:	Councilman Grasso	Aye
			Councilman Hodgkins	Aye
Seconded by	Councilman Hodgkins		Councilman Lippiello	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: January 27, 2014

Brenda Mills, Town Clerk

RESOLUTION #59

Motion to enter into Executive Session with Legal Counsel to discuss pending litigation

Motion by Councilman Verola
 Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board will now enter into Executive Session to discuss litigation with Attorneys Howard and Van Vranken.

Vote: All Ayes, No Nays. **CARRIED**

The Board entered Executive session at 8:10 p.m.

RESOLUTION #59

Motion to end Executive Session

Motion by Councilman Verola

Seconded by Councilman Lippiello

RESOLVED that the Town Board ended the Executive Session at 9:30 p.m.

Vote: All Ayes, No Nays. **CARRIED**

No action was taken by the Board during Executive Session. The meeting adjourned at 9:30 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk