

**Town of Charlton
Saratoga County
Town Board Meeting**

May 12, 2014

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

RESOLUTION #104

Approval of Minutes

Motion by Councilman Verola

Seconded by Councilman Hodgkins

RESOLVED that the Town Board has approved the Agenda Meeting minutes from April 28, 2014.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

RESOLUTION #105

Abstract of Claims

Motion by Councilman Verola

Seconded by Councilman Lippiello

RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 109, voucher numbers 260-297 in the amount of \$20,869.34

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

The Town Clerk reported that her office took in \$1,020.75 for the month of April. \$641.43 was paid to the Supervisor as revenue, and \$379.32 was paid to other Governmental agencies.

The Town Clerk stated for the record that she received the Audit Report from the NYS Comptroller's Office, and she has attached a copy of the Town Board's Response letter to it. A legal notice has been sent to the Gazette, as well as posted on the bulletin board, notifying the public that the report is available for inspection. Supervisor Grattidge suggested that a copy of the report be put on the website as well.

RESOLUTION #106

Acceptance of the Town Clerk's Reports

Motion by Councilman Verola

Seconded by Councilman Hodgkins

RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of April, I attended 3 Town meetings and 6 County meetings.

Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended a meeting with the NYS Comptroller's Office on the Town Audit

Supervisor Grattidge said that the Town Board has received the financial reports for the month from the bookkeeper, as well as the Key Bank custodial statement. Councilman Verola said she has reviewed the bank statements and everything appears to be in order.

Supervisor Grattidge reported that there had been some ground water that got in with the well water at the Highway Garage/Trooper Building. The Highway Superintendent fixed the problem with the ground water, the well water was chlorinated and retested, and the water quality passed the test.

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MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON:**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of April, 2014:

DATED: May 8, 2014

SUPERVISOR

	Balance 03/31/2014	Increases	Decreases	Balance 04/30/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	9,155.97	1,252,376.14	1,252,371.82	9,160.29
CASH - SAVINGS	515,150.28	1,184,860.17	1,252,371.82	447,638.63
PETTY CASH	600.00	0.00	100.00	500.00
Park Fees Reserve	76,587.87	9.05	0.00	76,596.92
TOTAL	601,494.12	2,437,245.36	2,504,843.64	533,895.84
DA HIGHWAY FUND				
CASH - CHECKING	0.00	38,464.87	38,464.87	0.00
CASH - SAVINGS	76,514.99	120,950.06	38,464.87	159,000.18
CASH, SPECIAL RESERVE	15,459.72	0.00	0.00	15,459.72
TOTAL	91,974.71	159,414.93	76,929.74	174,459.90
F WATER #1 FUND				
CASH - CHECKING	0.00	7,641.49	7,641.49	0.00
CASH - SAVINGS	207,066.32	576.03	7,641.49	200,000.86
WATER SERIAL BOND	34,261.26	3.18	0.00	34,264.44
CASH, SPECIAL RESERVES	121,122.15	9.96	0.00	121,132.11
TOTAL	362,449.73	8,230.66	15,282.98	355,397.41
SW WATER #2 FUND				
CASH - CHECKING	0.00	150.90	150.90	0.00
CASH - SAVINGS	25,831.19	4.53	150.90	25,684.82
TOTAL	25,831.19	155.43	301.80	25,684.82
TA TRUST & AGENCY				
CASH - CHECKING	2,352.23	49,114.14	49,732.19	1,734.18
DEER RUN SUBDIVISION	151,297.86	0.00	0.00	151,297.86
TOTAL	153,650.09	49,114.14	49,732.19	153,032.04
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,235,399.84	2,654,160.52	2,647,090.35	1,242,470.01

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ANNOUNCEMENTS

The Town offices will be closed Monday May 26th in observance of Memorial Day. The May Agenda meeting will be on Tuesday May 27th at 7:30 p.m.

Grievance Day will be May 27th from 2 – 4 p.m. and 6 – 8 p.m.

There will be a ZBA Public Hearing for an E-commerce business on Charlton Road, on May 13, 2014.

COMMUNICATION

The Town has received notice from the New York State Department of Taxation and Finance, Office of Real Property, stating that the Town's 2014 Tentative Equalization Rate is 71.00.

The Board discussed a quote from Dave Kenyon for maintaining the landscaping at Town Hall for 2014. His quote included \$400 to add mulch to the existing beds, however the Board decided that there is enough mulch that has accumulated in the last 5 years, and opted not to have him provide the mulching service this year.

Supervisor Grattidge said that County Waste has finished the Bulk Item Pick-Up for this year. They sent an e-mail with a picture of a pile of construction and demolition materials that they picked up. They stated that these materials were on the unacceptable list, and they will not pick them up in the future. The Board agreed that they do not expect them pick up these materials.

Supervisor Grattidge said that a group sponsored an Electronics Recycling Day in Burnt Hills last week, and he is hoping that they will do something like that again. He said that we will try to announce it if we hear of another opportunity.

DEPARTMENT & COMMITTEE REPORTS

Zoning - Councilman Hodgkins reported that in April, there were 5 building permits issued for \$450.00 and 5 permits were closed with a total value of \$643,467.00.

Dog Control – Councilman Verola reported that there were 12 animal complaints: 10 dogs and 2 other. One unlicensed dog was seized.

Planning - Councilman Verola said that the Board did not meet in April. The next meeting is May 19th.

Constables- Councilman Lippiello reported that in April, there were 33 patrols, 14 complaints, 6 911 calls, 31 tickets issued and 1,845 miles traveled.

Water – Councilman Lippiello said that Mr. Morgan is busy doing general maintenance at the Pump House.

Parks- Dave Pohl said that the Committee wants to replace the basketball and tennis nets, as well as the baseball pitcher's mound. The Fence Company should begin fixing the backstop fence within the next few weeks.

Councilman Grasso said that he received an e-mail with a link for the MS-4 report, and the link was not working. The Town Clerk said the report has since been put on the Town's website.

The Supervisor said that Mike Emerich took a course on Stormwater Management. Mr. Emerich gave the Town Clerk pamphlets about septic and wastewater and where it goes. The Town Engineer asked the Town Clerk to hand them out and keep track of how many people receive them, which will be past of the MS-4 report.

Party in the Park - Councilman Lippiello said that plans are moving along well. Donations of about \$6,500 have been received but we still need to receive more money to cover the costs of the events. He asked the Supervisor to resend his email requests, and he asked the Town Clerk about sending out an e-mail blast. Councilman Lippiello asked if there needs to be a proclamation for Founder's Day. Supervisor Grattidge said that Alice Crotty from the Historical Society is preparing information, but still needs to do a little more research.

COUNCILMAN REPORTS

Councilman Lippiello said that there is a Memorial Day Service at Gideon Hawley Park at 2:00. The Supervisor asked if any of the Board members would be willing to attend the service and do an introduction or speak briefly. Councilman Grasso said he will check his schedule.

Councilman Hodgkins asked if the footbridge at Elmer Smith Park had been checked by the Town Engineer. Supervisor Grattidge said that a walk-through had been done and the bridge is okay now, but plans for repair or replacement are ongoing.

Councilman Verola said that she and Councilman Lippiello have been working on auditing the Town Departments that handle money. They still need to audit the Water Department, Account Clerk and the Justices. She said that the audits done so far look good.

Councilman Hodgkins asked about the Technology Committee and the IT overview. Councilman Lippiello said he has spoken with Jim Leupold and he is contacting the Committee to see if they would be interested. Jim said that the Committee is short one person on the Committee and they would like to find someone that is knowledgeable in recent technology. The Board agreed that they should have at least 3 companies to look at.

Councilman Hodgkins asked about the Zoning Ordinance changes. The Supervisor said that Councilman Grasso is working the draft language that was talked about. He will be releasing it back to the Board, and then there will probably need to be a workshop and then a public hearing. The Supervisor said that summertime is hard to schedule meetings, so he suggested that they wait until fall.

PRIVILEGE OF THE FLOOR

No one chose to speak.

The next Agenda Meeting is scheduled for Tuesday May 27, 2014 at 7:30.

Respectfully submitted,

Brenda Mills
Town Clerk