

**Town of Charlton
Saratoga County
Town Board Meeting**

October 15, 2013

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

RESOLUTION #155

Approval of Minutes

Motion by Councilman Gardner

Seconded by Councilman Lippiello

Discussion: Councilman Gardner asked to the Clerk to correct the roll call votes on page 4, as they were typed incorrectly.

BE IT RESOLVED that the Town Board has approved the Agenda Meeting minutes from September 30, 2013.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

RESOLUTION #156

Abstract of Claims

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 119, voucher numbers 537 – 574 in the amount of \$146,595.97.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

The Town Clerk's office took in \$2,342.50 for the month of September. \$474.44 was paid to the Supervisor as revenue, and \$1,868.06 was paid to other Governmental agencies.

RESOLUTION #157

Acceptance of the Town Clerk's Report

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of September, I attended 5 Town meetings and 20 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended a number of Saratoga County functions as Chairman of the Board
- Presented the 2014 TOC Tentative Budget and held a Budget workshop with the Town Board
- Met with the NYS Comptroller's Office as they start the Town Audit
- Worked on the 2014 County Budget with long term planning
- Met with the NYS Comptroller's Office for an exit interview concerning the County Audit
- Attended the FARM AID event held at SPAC
- Hosted the NYSAC Fall Conference held in Saratoga Springs

Supervisor Grattidge confirmed that the Board has received the September Supervisor's Financial Report and the Key Bank Custodial Statement.

10/07/2013 11:18:30

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2013:

DATED: October 7, 2013

SUPERVISOR

	Balance 08/31/2013	Increases	Decreases	Balance 09/30/2013
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	23,340.90	74,140.29	76,252.00	21,229.19
CASH - SAVING	445,069.57	155,227.21	81,737.83	518,558.95
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	68,920.56	7,607.43	0.00	76,527.99
TOTAL	537,831.03	236,974.93	157,989.83	616,816.13
DA HIGHWAY FUND				
CASH - CHECKING	0.00	118,954.20	118,954.20	0.00
CASH - SAVINGS	267,106.55	18,852.27	118,954.20	167,004.62
CASH, SPECIAL RESERVE	15,453.91	1.95	0.00	15,455.86
TOTAL	282,560.46	137,808.42	237,908.40	182,460.48
F WATER #1 FUND				
CASH - CHECKING	0.00	4,193.94	4,193.94	0.00
CASH - SAVINGS	138,212.86	2,618.38	4,193.94	136,637.30
WATER SERIAL BOND	34,239.20	2.81	0.00	34,242.01
CASH, SPECIAL RESERVES	121,051.83	9.95	0.00	121,061.78
TOTAL	293,503.89	6,825.08	8,387.88	291,941.09
SW WATER #2 FUND				
CASH - CHECKING	0.00	98.40	98.40	0.00
CASH - SAVINGS	24,731.38	3.35	98.40	24,636.33
TOTAL	24,731.38	101.75	196.80	24,636.33
TA TRUST & AGENCY				
CASH - CHECKING	1,035.73	34,692.31	35,216.06	511.98
DEER RUN SUBDIVISION	151,241.09	19.06	0.00	151,260.15
TOTAL	152,276.82	34,711.37	35,216.06	151,772.13
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,290,903.58	416,421.55	439,698.97	1,267,626.16

ANNOUNCEMENTS

The Town Board will hold a Budget Workshop on October 16th at 7:00 p.m.

COMMUNICATIONS

The New York State Unified Court System sent a letter requesting a copy of our most recent audit and the acceptance of the audit by the Town Board. The Supervisor had requested that the Town Clerk send the documentation requested.

The Town Board received a quote from a heating and air conditioning company to maintain the HVAC system at the Town Hall. Supervisor Grattidge said that he thought that the quote was a little high, and was waiting to get a quote from a second company.

Supervisor Grattidge said that the Board has received the corrected special use permit application from the Montemoranos, and can decide tonight to refer the application to the ZBA.

DEPARTMENT & COMMITTEE REPORTS

Dog Control – Councilman Verola reported that there were 6 dog related complaints in September.

Planning Board – Councilman Verola reported that the Board met on September 16th and they deliberated on 3 subdivision applications and had 2 pre-application conferences.

Highway – Councilman Verola read the following report submitted by Mike Emerich:

General Operations - Cut shoulders on Eastern Ave., finish shoulders on Crooked St., rebuild south end of DeGraff Rd. and pave it, patch holes around town on paved and dirt roads, mow and trim parks, mow road sides, haul Ice Control sand, haul gravel, trim around Welcome to Charlton signs, trim trees and brush around Road Signs, mow cemeteries, clear beaver blockages around town.

Equipment Repair - Start work on sanders, change knives on arm mower.

Zoning – Councilman Gardner reported that in September the Department issued 6 building permits for \$474.24, and issued 7 C/Os.

Police – Councilman Lippiello reported that in September, there were 21 patrols, 19 complaints, 5 911 calls, 15 tickets and 1 accident responded to.

Water – Councilman Lippiello said that the Water Department van is at the mechanics for repairs.

Councilman Salisbury said that he has reviewed the August checkbook report for balancing and everything is in order.

The Board received a copy of the Greater Galway Food Pantry's September Board meeting minutes.

The Board received copies of the annual report from Brian Bold for the Town of Ballston Summer Rec program.

Supervisor Grattidge reported that Sanders Fire Equipment tested the Town Hall sprinkler system on September 26th.

MOTIONS, RESOLUTIONS, PROCLAMATIONS & AUTHORIZATIONS

RESOLUTION #158

Resolution establishing October 28, 2013 as the date for a public hearing concerning the Town of Charlton annual budget for 2014

Motion by Councilman Verola

Seconded by Councilman Salisbury

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

STATE OF NEW YORK

RESOLUTION NO. 158

October 15, 2013

A RESOLUTION ESTABLISHING OCTOBER 28, 2013
AS THE DATE FOR A PUBLIC HEARING CONCERNING
THE TOWN OF CHARLTON ANNUAL BUDGET FOR 2014

WHEREAS, under provisions of the New York State Town Law, the Town Board of the Town of Charlton is required to conduct a public hearing with respect to the consideration of the Town’s annual budget, and

WHEREAS, the Town Board hereby determines that the annual budget public hearing for the year 2014 shall be held at the Town Hall on Monday, October 28, 2013.

NOW BE IT RESOLVED, that the Town Board will meet at the Town Hall on October 28, 2013 at 7:00 p.m., at which time and place it shall consider comments from residents of the Town of Charlton concerning proposals with respect to the annual Town budget for the year 2014, and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to prepare, post and publish the appropriate notices for such public hearing in accordance with Town Law.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Salisbury		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 15, 2013

Brenda Mills, Town Clerk

RESOLUTION #159

A resolution acknowledging receipt of a special use permit application from Joseph and Elizabeth Montemorano requesting approval for a restaurant in an agricultural zone and direction by the Town Board to the Zoning Board of Appeals to exercise primary jurisdiction of such application pursuant to the Zoning Ordinance for the Town of Charlton

Motion by Councilman Verola
Seconded by Councilman Gardner

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 159

October 15, 2013

A RESOLUTION ACKNOWLEDGING RECEIPT OF A SPECIAL USE PERMIT APPLICATION FROM JOSEPH AND ELIZABETH MONTEMORANO REQUESTING APPROVAL FOR A RESTAURANT IN AN AGRICULTURAL ZONE AND DIRECTION BY THE TOWN BOARD TO THE ZONING BOARD OF APPEALS TO EXERCISE PRIMARY JURISDICTION OF SUCH APPLICATION PURSUANT TO THE ZONING ORDINANCE FOR THE TOWN OF CHARLTON

WHEREAS, the Town Board has received an application dated October 4, 2013 from D. Brien Ragone, Sr. Landscape Architect with Lansing Engineering, P.C., as representative for Joseph and Elizabeth Montemorano, applying for a special exception permit for a restaurant operation to be located in an agricultural zone, specifically 4619 Jockey Street in the Town of Charlton and as such permit application is governed by Article VII of the Zoning Ordinance for the Town of Charlton, and

WHEREAS, the Town Board has reviewed such application, consulted with the Town of Charlton Zoning Enforcement Officer and the Attorney for the Town regarding issues which need to be considered in processing this application and as set forth in the aforementioned Article VII, and

WHEREAS, pursuant to Article VII, Section 3B of the Zoning Ordinance, the Town Board may direct the Zoning Board of Appeals, subject to conditions set forth in Section 6 of Article VII of said Ordinance, to provide a determination after due public notice, hearing and a vote of a majority plus one of the Zoning Board of Appeals and subject to all relevant provisions of this Ordinance whether such petition should be granted.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton hereby directs the Zoning Board of Appeals to provide a determination with respect to the Joseph and Elizabeth Montemorano petition for a special exception permit, subject to the provisions of Article VII of the Town of Charlton Zoning Ordinance.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton

Dated: October 15, 2013

Brenda Mills, Town Clerk

Councilman Gardner asked for authorization from the Town Board for the Zoning Administrator to attend a training conference in Middletown, New York on December 4th and 5th for a cost of \$200. Mr. Gizzi needs the training credits to be a Certified Building Inspector.

RESOLUTION #160
Resolution authorizing the Zoning Administrator to attend a training conference in December 2013.
Motion by Councilman Gardner
Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board authorizes Bob Gizzi, Zoning Administrator to attend the December 4th and 5th training conference in Middletown, New York at a cost of \$200.00.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

COUNCILMAN REPORTS

Councilman Lippiello reminded everyone that the brush pick-up will be October 21 – 25th.

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk