

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

December 30, 2013

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the January 13th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Supervisor Grattidge, Councilman Salisbury, Councilman Verola, Town Clerk Brenda Mills, Attorney Van Vranken.

RESOLUTION #184

Abstract of Claims

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 124, vouchers number 696 - 757 in the amount of \$89,998.92 and Abstract No.13, voucher number 18 in the amount of \$2,145.08.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #185

Approval of Minutes

Motion by Councilman Lippiello

Seconded by Councilman Verola

BE IT RESOLVED that the Town Board has approved the Executive Session minutes from December 4, 2013.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #186

Approval of Minutes

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the Meeting minutes from December 9, 2013.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

The Town offices will be closed January 1st in observance of New Years Day.

The Town Board will hold an Organizational Meeting on January 6th at 7:00 p.m.

DISCUSSION

Supervisor Grattidge said that he received a Christmas card from Congressman Tonko which had a picture of the front of the Town Hall on it, amongst other pictures.

Attorney Van Vranken updated the Board on the Maloney application. He said that before the Board can review the case for approval, Mr. Maloney has a couple of items that need to be done. One is a new cross easement with their neighbors, and the other is to put shades on the lights in the back parking lot.

The Sales Tax for the month was \$97,855.00 and the Mortgage Tax was \$13,217.39.

Supervisor Grattidge acknowledged that the Town has received a resignation from Kurt Vanderhorst for his position on the Zoning Board of Appeals. The Supervisor thanked him for his years of service.

Supervisor Grattidge confirmed that the Key Bank custodial statement was received for the month.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

RESOLUTION #187

A resolution authorizing budget transfers for General Fund A.

Motion by Councilman Verola

Seconded by Councilman Lippiello

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

Resolution # 187

Resolution for Budget Adjustments/Transfer of Funds

Final Adjustment for End of Year 2013

Be it resolved that the Supervisor is authorized to make the following transfer:

For Budget Year 2013

As per list of transfers for General Fund A

Total Transfers for General Fund A: \$57,153.80

<u>\$AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
3,594.75	A1110.11 Municipal Court/Staff	A1010.11 Legislative/Staff
20,791.17	A1990.4 Contingent	A1420.4 Law/Contractual
11,400.00	A1320.4 Audit/Contractual	A1420.4 Law/Contractual
14,870.95	A3120.2 Police/Equipment	A1420.4 Law/Contractual
48.44	A1610.404 Central Services	A1610.403 Central Service/Legal Notices
3,139.25	A1620.420 Buildings/Heat & Electric	A1620.411 Buildings/Other
867.86	A1680.2 Central Data Proc/Equipment	A1680.4 Central Data Processing/Contractual
1,116.20	A3120.411 Police/Other	A3120.406 Police/Gas & Diesel
134.08	A3120.411 Police/Other	A3120.413 Police/Vehicle Maintenance
44.36	A7110.407 Parks/Electric	A7110.416 Parks/Maintenance
210.00	A7110.411 Parks/Other	A7110.416 Parks/Maintenance
693.00	A1430.4 Personnel/Contractual	A7550.4 Celebrations
243.74	A1430.4 Personnel/Contractual	A8160.4 Refuse & Garbage/Contractual

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Lippiello		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: December 30, 2013

Brenda Mills, Town Clerk

RESOLUTION #188

A resolution authorizing budget transfers for General Fund DA.

Motion by Councilman Verola

Seconded by Councilman Gardner

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

Resolution # 188

Resolution for Budget Adjustments/Transfer of Funds

Final Adjustment for End of Year 2013

Be it resolved that the Supervisor is authorized to make the following transfer:

For Budget Year 2013

As per list of transfers for Highway DA

Total Transfers for General Fund DA: \$25,938.24

<u>\$AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
12,978.31	DA5142.1 Snow Removal/Personal Service	DA5110.1 Maintenance of Roads/Personal Service
6,504.08	DA5142.1 Snow Removal/Personal Service	DA5110.406 Maintenance of Roads/Gas & Diesel
4,044.87	DA5110.414 Maintenance of Roads/Construction	DA5130.2 Machinery/Equipment
2,255.07	DA5142.1 Snow Removal/Personal Service	DA5130.4 Machinery/Contractual
145.12	DA5142.1 Snow Removal/Personal Service	DA5142.406 Snow Removal/Gas & Diesel
10.79	DA9010.8 State Retirement	DA9050.8 Unemployment Insurance

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

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Dated: December 30, 2013

Brenda Mills, Town Clerk

RESOLUTION #189

A resolution authorizing budget transfers for Water District #1 Fund F.

Motion by Councilman Verola

Seconded by Councilman Gardner

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

Resolution # 189

Resolution for Budget Adjustments/Transfer of Funds

Final Adjustment for End of Year 2013

Be it resolved that the Supervisor is authorized to make the following transfer:
 For Budget Year 2013
 As per list of transfers for Water District #1 F
 Total Transfers for Water District #1 F: \$724.51

<u>\$AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
112.80	F8340.411 Trans/Distribution - Other	F8340.406 Trans/Distribution – Gas & Diesel
601.66	F8340.411 Trans/Distribution – Other	F8340.418 Trans/Distribution – Equipment Maintenance.
10.05	F9010.8 State Retirement	F9050.8 Unemployment Insurance

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

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Brenda Mills, Town Clerk

RESOLUTION #190

A resolution authorizing budget transfers for Water District #2 Fund SW.

Motion by Councilman Lippiello
 Seconded by Councilman Verola

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

Resolution # 190

Resolution for Budget Adjustments/Transfer of Funds

Final Adjustment for End of Year 2013

Be it resolved that the Supervisor is authorized to make the following transfer:
 For Budget Year 2013
 As per list of transfers for Water District #2 SW
 Total Transfers for Water District #2 SW: \$182.00

<u>\$AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
182.00	SW9010.8 State Retirement	SW8340.1 Trans/Distribution – Personal Service

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Verola		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

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Dated: December 30, 2013

Brenda Mills, Town Clerk

Supervisor Grattidge said that Highway Department worker Lee Bramer injured his hand last Friday and will be out of work until his hand is healed. Mike Emerich has requested that he be allowed to hire a temporary worker for the time that Mr. Bramer is out.

RESOLUTION #191

A resolution authorizing the appointment of a temporary Highway employee with the Town of Charlton Highway Department

Motion by Councilman Verola

Seconded by Councilman Lippiello

Discussion: Councilman Gardner asked if Mr. Palmateer had a CDL license. Supervisor Grattidge said that he did not think that he did, however, Mr. Emerich is backing off on the responsibilities required of the temporary worker.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 191

December 30, 2013

A RESOLUTION AUTHORIZING THE APPOINTMENT OF
A TEMPORARY HIGHWAY EMPLOYEE WITH THE
TOWN OF CHARLTON HIGHWAY DEPARTMENT

WHEREAS, Highway Superintendent Michael Emerich has requested that he be authorized to appoint Daniel Palmateer as a temporary employee for a period commencing December 31, 2013 and terminating at the point when current employee Lee Bramer can return to work following treatment for a work related injury, said temporary appointment being required in order to effectively provide the services required to the residents of the Town of Charlton by the Town's Highway Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Highway Superintendent, Michael Emerich, to make the appointment of Daniel Palmateer as a temporary highway employee in order to provide necessary Town services commencing on December 31, 2013 and terminating upon the return of Lee Bramer to his temporary appointment, and

BE IT FURTHER RESOLVED, that temporary employee Palmateer shall be paid at the rate of \$14.00 per hour and which temporary appointment shall provide no other benefits to the temporary employee.

BE IT FURTHER RESOLVED, that this temporary appointment shall include no vested rights to this position.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Lippiello		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

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Brenda Mills, Town Clerk

COUNCILMAN COMMENTS

Councilman Verola and Councilman Lippiello thanked Bruce Gardner and Doug Salisbury for their years of service as Councilmen on the Town Board.

Councilman Gardner asked how the heating system was working. Supervisor Grattidge said that Mike Hartjke came and got the pump working on the boiler. He also said that the alarm company came and tested the alarms, including the water alarm in the basement, low temperature alarm, and he reset the alarm for when the power goes out and the generator kicks on.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk

