

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

February 25, 2013

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the March 11th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

BID OPENING

3 sealed bids were received prior to the 1 p.m. deadline today, for the Highway Department's request for bids for a heavy duty brush chipper. The Supervisor opened the bids and read the following:

<u>BIDDERS</u>	<u>Equipment Make/Model</u>	<u>BID AMOUNT</u>	<u>TRADE IN OFFERED</u>	<u>NET PRICE</u>
Abele Tractor & Equipment Co. Inc. 72 Everett Rd, Albany, NY 12205	Morbark M15R	\$44,878	\$3,500.00	\$41,378.02
Tracey Road Equipment 300 Middle Rd, Henrietta, NY 14467	Terex Woodsman Model 750	\$47,667.00	\$2,500.00	45,167.00
Tracey Road Equipment 300 Middle Rd, Henrietta, NY 14467	Terex Woodsman Model 750	\$46,937.00	\$2,500.00	\$44,437.00

The Supervisor gave the bids to Highway Superintendent Mike Emerich to read in more depth and said that they would discuss his findings at the end of the meeting.

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the claim numbers 78 - 108 as set forth in Abstract 104 in the amount of \$40,278.03, and claim number 5 as set forth in Abstract 2 in the amount of \$3,268.60.

Discussion: Councilman Salisbury noted that the National Grid bills were higher and it appears that the rates have gone up. Supervisor Grattidge said that there is a Cooperative for municipalities that has resulted in lower rates for the County. He will ask them to come and make a presentation to the Town Board and see if there is a way to obtain lower rates for the Town.

Vote: All Ayes, No Nays. CARRIED

APPROVAL OF MINUTES

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept the meeting minutes from the Town Board Meeting on February 11, 2013.

Vote: All Ayes, No Nays. CARRIED

ANNOUNCEMENTS

Newsletter articles are due by March 1st, for the Spring newsletter.

Councilman Verola said that she is working an informational meeting for residents regarding Agenda 21. The Towns of Ballston and Clifton Park will hold the meeting jointly with the Town of Charlton. She will provide more information once the date has been set.

Supervisor Grattidge has asked Paul Tonko to come to Charlton and have a joint public meeting with residents. Mr. Tonko has agreed but the date has not been set yet.

There will be a Party in the Park meeting on February 26th at 7:00 p.m.

DISCUSSION

The Assessors would like to have Enable move their computer towers to the floor to make additional desktop space. Enable has proposed drilling holes in the back of the desks and said they will need to run additional wiring. The Board had no objection.

Councilman Verola said she spoke with John Morgan about the generator at the pump house. Cummings has repaired the generator and they will be testing it on Wednesday February 27th.

A quarterly Water Meeting has been scheduled for March 4th at 7:00 p.m.

The Sales Tax amount for the month was \$94,565.00 and the Mortgage Tax reported was \$14,459.50.

Attorney Van Vranken said that Regional Computer Recycling & Recovery has amended their contract with the Town and has removed the liability for the Town. He feels that if the Board wants to move forward with the Free Electronics Collection Day, it would be okay as far as the Town's interest is concerned.

A ***motion*** was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to sign the agreement with Regional Computer Recycling & Recovery for a Free Computer & Electronics Recycling Collection Site at the Highway Garage on April 27th from 9:00 a.m. to noon.

Vote: All Ayes, No Nays. CARRIED

The Board has received the 2012 Annual Update Document that was prepared by Roy Arnold. The Supervisor stated that Mr. Arnold felt that overall the Town is in good shape. There are still some of the Board's recommended changes to be put in place. Councilman Gardner pointed out that on page 41, question #2 says yes, the Town's 2012 financial statements have been independently audited. This needs to be changed to no. Also on page 41, question #6 says that the Town has a capital plan and this needs to be changed to no. Supervisor Grattidge said that he will have these 2 answers changed before submitting the AUD.

Supervisor Grattidge said that a resident gave him the NYS Firearms License Request for Public Records Exemption form for current licensed firearms holders to opt out of having their firearms license application being a public record. The Board discussed making the form available to residents, but felt since none of the licensing is done at the Town level, it would be confusing to residents. The Board discussed putting a link to the State's website for residents that want to access the information.

Highway Superintendent Mike Emerich said that 2005 police car that was put on sale for Auctions International and the highest bid received was \$3,100. He feels that this is a fair price for the car. The Board agreed to accept the bid. (see Resolution No. 59 on pages 3 & 5).

The Board discussed the need for legislation for solar collectors, and decided that the quickest way to get the Town's policy passed would be to pass a local law. The Board asked Attorney Van Vranken to create a draft of the law for them to review before moving forward with a public hearing on the subject.

Supervisor Grattidge said he wanted to let people know that there are a group of residents who have put together an informal Zip Code Committee. Their goal is to find a way to have all zip codes in Charlton be known as Saratoga County.

Supervisor Grattidge said that he received a thank you letter from the Charlton Freehold Church thanking the Board for loaning wall partitions to the Church.

Supervisor received a letter from resident Lisa Esperti who was upset about the trees that were pruned on her yard and in her neighborhood by the Highway Department. Mike Emerich said that the branches were in the Town's right of way. The Supervisor asked Councilman Verola to contact the resident to explain the Town's position.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Verola and seconded by Councilman Lippiello that Resolution No. 58 – A RESOLUTION TO ORDER POSTED ROADS IN THE TOWN OF CHARLTON WITH A FOUR TON GROSS WEIGHT LIMIT ON A TEMPORARY BASIS be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 59 – A RESOLUTION AUTHORIZING THE SUPERVISOR TO ACCEPT A BID FOR THE PURCHASE OF THE TOWN OF CHARLTON 2005 FORD CROWN VICTORIA CONSTABLE VEHICLE be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 60 – A RESOLUTION AUTHORIZING THE TOWN HIGHWAY SUPERINTENDENT TO PURCHASE A 2013 BEEVER M15R BRUSH CHIPPER be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

FURTHER DISCUSSION

Attorney Van Vranken updated the Board on the Town Hall litigation. The Attorney said that Architect Paul Vosburg was successful in his appeal to the Appellate Court, and will not be named as a co-defendant with the Town. Attorney Van Vranken said that hopefully now a trial can be scheduled.

Councilman Salisbury said that at a previous meeting he had a question about something listed on the financial reports. He has since talked to the Account Clerk, and understands how she is listing certain information. He feels that she is doing it properly.

Councilman Verola asked for a status of the Williamson Water Software. Councilman Salisbury said that Williamson has contacted the Water Clerk and they will have the software up and running before the meter reading cards need to go out.

The meeting adjourned at 8:40 p. m.

Respectfully submitted,

Brenda Mills
Town Clerk

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 58

February 25, 2013

A RESOLUTION TO ORDER POSTED ROADS IN THE TOWN OF CHARLTON WITH A FOUR TON GROSS WEIGHT LIMIT ON A TEMPORARY BASIS

WHEREAS, the Town Board has been advised by the Charlton Superintendent of Highways that he intends to post certain roads with a four ton limitation, effective immediately, and

WHEREAS, the Town Board desires to assist the Highway Superintendent in the enforcement of this posting limitation and as authorized by New York State Vehicle and Traffic Law §1660, subd. 11.

NOW BE IT RESOLVED, that the Town Board hereby affirms and authorizes, pursuant to §1660(11) of the New York State Vehicle and Traffic Law the direction and order of the Superintendent of Highways of the Town of Charlton that all Town roads as posted will be temporarily limited to any and all vehicles having no more than a gross weight of four tons, and

BE IT FURTHER RESOLVED, that this restriction and limitation shall take effect as of the date of this resolution and such restriction shall become effective upon posting of such highways by the Superintendent of Highways or his designee, and

BE IT FURTHER RESOLVED, that such limitation shall continue in effect until such time as conditions permit the withdrawing of the order, and

BE IT FURTHER RESOLVED, that notice is hereby given that any person or persons violating this order shall be subject to enforcement as provided in §1800 of the New York State Vehicle and Traffic Law.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Lippiello		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 25, 2013

Brenda Mills, Town Clerk

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 59

February 25, 2013

A RESOLUTION AUTHORIZING THE SUPERVISOR TO
ACCEPT A BID FOR THE PURCHASE OF THE
TOWN OF CHARLTON 2005 FORD CROWN VICTORIA
CONSTABLE VEHICLE

WHEREAS, on December 10, 2012, the Town Board authorized Constable Parks to purchase a new constable vehicle and to arrange for the sale of the then constable vehicle, being a 2005 Ford Crown Victoria four-door sedan which was determined not to be able to provide the required service to the constables in performing their job responsibilities to the residents of the Town of Charlton, and

WHEREAS, the Supervisor requested that the Town Highway Superintendent arrange for the sale of the 2005 constable vehicle in the same manner as he had completed other vehicle sales on behalf of the Town through an online auction bidding service, and

WHEREAS, the Town Highway Superintendent has received a bid from said auction offering the sum of \$3,100.00 for the purchase of the former constable 2005 Ford Crown Victoria vehicle.

NOW BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor, in conjunction with the Town Highway Superintendent to take whatever steps are necessary to accept the online auction bid in the sum of \$3,100.00 for the former constable 2005 Ford Crown Victoria vehicle and to receive the sum of \$3,100.00 for such sale.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

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Dated: February 25, 2013

Brenda Mills, Town Clerk

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 60

February 25, 2013

A RESOLUTION AUTHORIZING THE TOWN HIGHWAY
SUPERINTENDENT TO PURCHASE A
2013 BEEVER M15R BRUSH CHIPPER

WHEREAS, the Town Board did on February 11, 2013 approve a resolution requesting bids for the sale of a 2013 Beever M15R Brush Chipper, and

WHEREAS, a notice was published in the Daily Gazette, the Town of Charlton official newspaper, requesting sealed bids for such sale and which notice was published on February 13, 2013, and

WHEREAS, the Town of Charlton received 3 bids prior to the 1:00 p.m., February 25, 2013 deadline date, after which time all bids were opened at 7:30 p.m. on February 25, 2013, read and reviewed by the Town Board.

NOW BE IT RESOLVED, that based on the review of all bids received, the Town Board awards the proposal for the purchase of a 2013 Beever M15R Brush Chipper to Abele Tractor & Equipment Co., Inc. for the sum of \$44,878.02 less a credit in the sum of \$3,500.00 for the Town Highway Department 1998 Woodchuck WC17 Wood Chipper as a trade-in, resulting in a final cost to the Town of Charlton in the sum of \$41,378.02, and hereby directs the Supervisor to take whatever steps are necessary to purchase the brush chipper for the benefit of the Town of Charlton Highway Department.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 25, 2013

Brenda Mills, Town Clerk