

**Town of Charlton
Saratoga County
Town Board Meeting**

September 30, 2013

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:32 p.m. to set the agenda for the October 15th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Salisbury, Councilman Verola

RESOLUTION #149

Abstract of Claims

Motion by Councilman Lippiello

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 118, vouchers number 508-536 in the amount of \$41,243.32 and Abstract No.10, voucher number 14 in the amount of \$2,113.80.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #150

Approval of Minutes

Motion by Councilman Lippiello

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the Meeting minutes from September 9, 2013.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

The Town Offices will be closed Monday, October 14, 2013 in observance of Columbus Day. The October Town Board Meeting will be held Tuesday, October 15th at 7:30 p.m.

DISCUSSION

The Sales Tax for the month is \$107,458.00 and the mortgage tax was \$19,482.00.

Supervisor Grattidge confirmed that the Board received his September financial report, and also said that the Town received the Key Bank Custodial Statement.

09/04/2013 08:54:44

MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON:**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2013:

DATED: September 4, 2013

SUPERVISOR

	Balance 07/31/2013	Increases	Decreases	Balance 08/31/2013
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	23,338.65	35,905.71	35,903.46	23,340.90
CASH - SAVINGS	363,640.03	117,333.00	35,903.46	445,069.57
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	68,912.13	8.43	0.00	68,920.56
TOTAL	456,390.81	153,247.14	71,806.92	537,831.03
DA HIGHWAY FUND				
CASH - CHECKING	0.00	96,649.02	96,649.02	0.00
CASH - SAVINGS	355,909.79	7,845.78	96,649.02	267,106.55
CASH, SPECIAL RESERVE	15,453.91	0.00	0.00	15,453.91
TOTAL	371,363.70	104,494.80	193,298.04	282,560.46
F WATER #1 FUND				
CASH - CHECKING	0.00	50,608.02	50,608.02	0.00
CASH - SAVINGS	150,799.28	38,021.60	50,608.02	138,212.86
WATER SERIAL BOND	34,236.29	2.91	0.00	34,239.20
CASH, SPECIAL RESERVES	121,041.55	10.28	0.00	121,051.83
TOTAL	306,077.12	88,642.81	101,216.04	293,503.89
SW WATER #2 FUND				
CASH - CHECKING	0.00	97.70	97.70	0.00
CASH - SAVINGS	24,825.47	3.61	97.70	24,731.38
TOTAL	24,825.47	101.31	195.40	24,731.38
TA TRUST & AGENCY				
CASH - CHECKING	4,541.25	35,886.09	39,391.61	1,035.73
DEER RUN SUBDIVISION	151,241.09	0.00	0.00	151,241.09
TOTAL	155,782.34	35,886.09	39,391.61	152,276.82
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,314,439.44	382,372.15	405,908.01	1,290,903.58

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Supervisor Grattidge said that the Town Board received a copy of a letter that residents Tom and Judy Dubanowich sent to the New York State Department of Transportation regarding the intersection of Jockey Street and Route 67. They said that they live near the intersection and were recently almost part of a near-accident where a driver did not stop at the intersection even though there are new bigger signs now. They are asking to State to consider other alternatives.

The Town Clerk confirmed that the legal notice for the bid opening earlier today for the 2014 Ford Super Duty F350 Pick-Up truck was published in The Gazette on Friday September 13th. The bids were opened at 1:00 p.m. today by the Town Clerk, Highway Superintendent and Councilman Lippiello. Supervisor Grattidge reviewed the results of the bid, which were as follows:

<u>BIDDERS</u>	<u>Equipment Make/Model</u>	<u>BID AMOUNT</u>
Metro Ford Sales Inc. 3601 State St, Schenectady, NY 12304	2014 Ford Super Duty F350	\$25,566
West Herr Ford 5025 Camp Rd, Hamburg, NY 14075	2014 Ford Super Duty F350	\$25,966
Morris Ford 872 Saratoga Rd, Burnt Hills, NY 12027	2014 Ford Super Duty F350	\$26,898

Councilman Gardner asked if the price included a plow. Mike Emerich said that it does not include the plow. He expects the plow to cost below \$10,000.00. He will get quotes for the plow.

Supervisor Grattidge said that he received a memo from the Town's Justice Department requesting authorization for use the remaining 2011 grant money to purchase 4 chairs for the Court's offices. There will be a difference of \$14.00 to be funded from the current budget.

RESOLUTION #151

Authorization of Justice Department purchase of 4 chairs

Motion by Supervisor Grattidge

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the Justice Department to purchase 4 chairs totaling \$1,200.00, and using the remaining money from the 2011 JCAP grants funds along with \$14.00 from the current budget.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge said that a concerned resident asked him about the need for paint on the exterior of the Community Center. Mike Emerich said that he could get a few gallons for paint and have a couple of the Highway Department workers paint at least the lower boards that are in the most need.

The Board discussed switching the Town's cell phone carrier from Sprint to Verizon. Verizon has given the Town a quote that could save the Town \$80 to \$100 per month. Supervisor Grattidge asked that it be put on record that he will reimburse the Town for any additional costs for the phone charges for his personal use.

RESOLUTION #152

Authorization to change cell phone carriers from Sprint to Verizon

Motion by Councilman Gardner

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has authorized the Supervisor to switch the Town's cell phone carrier from Sprint to Verizon.

Vote: All Ayes, No Nays. **CARRIED**

The Town Board has set October 28th at 7:00 p.m. to hold a Public Hearing for the 2014 budget. They will do the resolution at the next meeting. Supervisor Grattidge suggested October 16th at 7:00 p.m. to hold the next Town Board workshop to review the budget.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

RESOLUTION #153

Budget Transfer to Park Repair Reserve Fund

Motion by Councilman Lippiello

Seconded by Councilman Gardner

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Absent, Supervisor Grattidge: Aye. CARRIED

9/30/2013

Resolution #153

Transfer of Park Fees

Be it resolved that the Supervisor is authorized to make the following transfer:

Park fees collected in 2012, currently held in Town of Charlton A-2089 Other Culture and Recreation Income, be transferred to A-230 Park Repair Reserve Fund as per resolution #146 dated 9/9/13 in the amount of \$7599.63.

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: September 30, 2013

Brenda Mills, Town Clerk

RESOLUTION #154

Resolution awarding a contract to Metro Ford Sales, Inc. for the purchase of a 2014 Ford Super Duty F-350 SRW 4WD Reg, Cab 137 WD Truck

Motion by Councilman Lippiello

Seconded by Councilman Gardner

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Absent, Supervisor Grattidge: Aye. CARRIED

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 154

September 30, 2013

A RESOLUTION AWARDING A CONTRACT TO METRO FORD SALES, INC. FOR
THE PURCHASE OF A 2014 FORD SUPER DUTY
F-350 SRW 4WD REG. CAB 137 WD TRUCK

WHEREAS, the Town Board did on September 9, 2013 approve a resolution authorizing the Supervisor to publish a Notice to Bidders regarding the purchase by the Town of Charlton of a 2014 Ford Super Duty F-350 truck, and

WHEREAS, a notice was published in the Daily Gazette, the Town of Charlton official newspaper, requesting sealed bids for such repairs and which notice was published on September 13, 2013, and

WHEREAS, the Town of Charlton received three (3) bids prior to the 1:00 p.m. September 30, 2013 deadline date, and at which time all bids were opened and the bids read and reviewed by representatives of the Town, and

WHEREAS, the Town Board and the Town Highway Superintendent have reviewed all received bid documents and the Town Clerk, together with the Town Highway Superintendent has prepared and submitted a detailed analysis of such bids to the Town Board, a copy of which document is attached to this resolution and made a part hereof as if more fully set forth herein, and

WHEREAS, following discussions with the Town Highway Superintendent regarding the factors related to the bids received by the Town, the Town Highway Superintendent has recommended that the Town accept the bid of Metro Ford Sales, Inc. for the purchase of the 2014 Ford Super Duty F-350 truck.

NOW BE IT RESOLVED, that the Town Board awards the contract for the 2014 Ford Super Duty F-350 truck to Metro Ford Sales, Inc., according to the recommendation of the Town Highway Superintendent for the price of \$25,566.00 and hereby directs the Supervisor and the Town Highway Superintendent to take whatever steps are necessary to execute an agreement between the Town of Charlton and Metro Ford Sales, Inc. for the purchase of said truck.

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: September 30, 2013

Brenda Mills, Town Clerk

Supervisor Grattidge said that the Board was going to discuss the jurisdiction of the Montemorano special exception application tonight, however, the application was incomplete. Attorney Van Vranken confirmed that a few things were missing on the application, and said that Scott Lansing will make the changes and resubmit.

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk