

**Town of Charlton
Saratoga County
Town Board Meeting**

April 9, 2012

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:33pm.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF MINUTES

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on March 26, 2012.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one spoke.

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept General Fund claim numbers 220 – 270 in Abstract #107 in the amount of \$48,097.62.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERKS REPORT

The Town Clerk reported taking in \$670.75 for the month of March. \$497.71 was paid to the Supervisor. \$173.04 was paid to other Governmental agencies.

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the Town Clerk's report as read.

Vote: All Ayes, No Nays. CARRIED

The Town Clerk stated that she accepted the resignation of Fran Sinopoli as Deputy Town Clerk whose last day was March 17th. The Town Clerk said that she was contacted by Teresa Hart, a Charlton resident who is interested in the Deputy position and would like to appoint her.

A **motion** was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Town Clerk to appoint Teresa Hart as a part-time Deputy within the current pay scale and budgeted amount.

Vote: All Ayes, No Nays CARRIED

SUPERVISOR'S REPORT & ANNOUNCEMENTS

For the month of March, I attended 6 Town meetings and 15 County meetings.

Some of the highlights of the month:

- Attended normal Town meetings
- Attended the Town MS4 Audit with DEC
- Held the Quarterly meeting for the Water District and Budget review
- Attended a listening session at the Town of Ballston with Co. Chairman T. Wood
- Held a Public Forum at Town Hall and hosted Cub Scout Troop #4
- Worked on the new radio system for Charlton Police
- Attended job meeting for the Deer Run Project
- Attended a support dinner for the Charlton School for Girls
- Attended a learning session put on by Global Foundries
- Worked on the County Landfill and Nursing Home Projects

The Revenue and Expenditure report was read but after discussion was found to have information that might be inaccurate. The Supervisor will have the Bookkeeper correct the report and he will bring the corrected report to the Agenda Meeting.

The County is doing the Deceased Veteran's Program in May, and Charlton will be honoring George Palmateer. The Board agreed to have the Town Attorney prepared a resolution for the Agenda meeting.

ANNOUNCEMENTS

The Town wide brush pick-up will be April 23rd to April 27th.

Bulk item pick-up will be the week of April 30 to May 4th.

The Roadside clean-up will be April 28th from 8 a.m. to noon, and the tree distribution will be from noon to 1 p.m.

The Presidential Primary Election will be April 24th from noon to 9 p.m.

DEPARTMENT & COMMITTEE REPORTS

Dog Control – report read by Councilman Verola – for March there were 2 dog related complaints filed.

Planning Board - report read by Councilman Verola – the Board met on March 19th and held a Public Hearing, deliberated on 2 subdivision applications, one lot line change application, and one site plan review application.

Zoning – report read by Councilman Gardner – In March there were 4 building permits issued and 27 CO's were closed out (the oldest dated back to 2006).

Constables – report read by Councilman Lippiello – In March there were 27 patrols, response to 14 complaints, 11 calls, 3 emergency calls, 2 accidents and issued 57 tickets.

Library – report read by Councilman Lippiello – The Library held a mini golf event which was a big success with over 300 participants. The Library has started a home book delivery in conjunction with the meal delivery program. Ballston Town Historian Rick Reynolds will have a table at the library each month to share history with visitors as they come in. The Library will host the BHBL School's art display for the month of April. The reception from the Friends of Library will be held April 21st. The intermittent musty odor has been investigated and 2 environmental studies came back within normal limits.

Water – report by Councilman Lippiello – John Morgan is working on getting information for resolving the issue with the transmission lines.

Highway – Mike Emerich reported that the Department has been busy working on equipment, cutting trees, and road work on West Line Road. He gave the Board information about 2 gradalls that Fulton County has put up for sale and has asked the Board to consider whether or not the Town should bid on them. The Highway Reports have been completed and sent to the Town Attorney for resolution preparation.

Newsletter - Councilman Lippiello said that the newsletter should be in the mail this week.

Party in the Park – Councilman Lippiello said that the Town has begun accepting donations for the event. Donations can be sent to the Town Clerk's office.

ZORC – Marv Schorr said that he has given the Board the Ordinances with the recommended changes marked in red. He is working on a Table of Contents that will make it easier for people to find things in the book.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 61 – A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON TAX COLLECTOR TO RETAIN CERTAIN MINIMAL OVERPAYMENTS OF REAL PROPERTY TAXES AND TO EXPENSE CERTAIN MINIMAL UNDERPAYMENTS OF REAL PROPERTY TAXES be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 62 – A RESOLUTION FOR A BUDGET AMENDMENT FOR THE YEAR 2012 TO APPROPRIATE ESCROW PAYMENT FROM BORDEAU BUILDERS FOR CAPITAL REAL ESTATE/DEER RUN SUBDIVISION ON 3/20/12 FOR \$10,000.00 TO REVENUE ACCOUNT A-2115 PLANNING BOARD FEES AND EXPENDITURE ACCOUNT A-1440.4-ENGINEERS IN ORDER TO PAY ENGINEERING FEES be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 63 – A RESOLUTION FOR A BUDGET AMENDMENT FOR THE YEAR 2012 TO APPROPRIATE REVENUE FROM SALE OF SCRAP METAL TO T.A. PREDEL COMPANY IN THE AMOUNT OF \$3,594.80 TO A-2650 – SALE OF SCRAP METAL AND TO EXPENDITURE ACCOUNT A-3310.2 – TRAFFIC CONTROL – EQUIPMENT FOR THE PURPOSE OF PURCHASING ROAD SIGNS be approved.

Discussion: Councilman Salisbury asked if this money is over and above what was budget for traffic signs? Mr. Emerich said that it is because by 2014 all of the yellow signs are supposed to be replaced and that will cost tens of thousands of dollars to replace them. Extra money has been wasted every year replacing stolen street signs so he has not had money to use towards other sign replacement.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

COUNCILMAN REPORTS

Councilman Verola said that she has a meeting on Wednesday with Dave Kenyon to look at the landscaping at the Community Center.

A motion was made by Councilman Verola and seconded by Councilman Lippiello for the Board to go into Executive Session to discuss a personnel issue.

Vote: All Ayes, No Nays, CARRIED.

The meeting adjourned at 8:08 p.m. and the Board went into Executive Session.

Respectfully Submitted,

Brenda Mills
Town Clerk

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 61

April 9, 2012

A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON
TAX COLLECTOR TO RETAIN CERTAIN MINIMAL OVERPAYMENTS OF REAL
PROPERTY TAXES AND TO EXPENSE CERTAIN MINIMAL
UNDERPAYMENTS OF REAL PROPERTY TAXES

WHEREAS, the Town Board has received a communication from the Town of Charlton Tax Collector regarding retention and/or expensing of over and underpayments received by the Tax Collector for real property tax payments, and

WHEREAS, the Tax Collector has indicated that during every tax period, the Tax Collector receives a certain number of minimal overpayments in amounts ranging between \$1.00 and up to \$5.00, and

WHEREAS, the Tax Collector has also indicated that during every tax period the Tax Collector receives a certain number of minimal underpayments also in amounts ranging between \$1.00 and up to \$5.00, and

WHEREAS, the Tax Collector has determined that in both instances, the time required to audit, process and arrange for either refunding these minimal amounts or requesting payments to cover the insufficiency of the underpayment of taxes does not justify the overall impact of such over or underpayments to the operating revenue and budget of the Town of Charlton, and

WHEREAS, by Resolution No. 86 of June 5, 1995 and based on a recommendation from the Saratoga County Treasurer's Office that the Tax Collector retain minimal overpayments of property taxes, the Tax Collector was authorized to retain certain minimal overpayments of property taxes according to a scale ranging from \$1.00 to \$5.00 of overpayment based on the amount of the total tax being submitted, and

WHEREAS, the Tax Collector believes that this resolution of 1995 is now outdated and that the Town Board should issue by resolution a new authorization enabling the Tax Collector to retain or expense certain over or underpayments of taxes in compliance with Saratoga County Treasurer's Office procedures.

NOW BE IT RESOLVED, that the Town of Charlton Tax Collector is hereby authorized to retain overpayments of real property taxes up to the sum of \$5.00 per taxpayer and to expense underpayments of real property taxes up to the sum of \$5.00 per taxpayer and to report such actions to the Town Board and to the Saratoga County Treasurer's Office on an annual basis.

Moved by Councilman Lippiello

Voting: Councilman Gardner Aye

Councilman Lippiello Aye

Seconded by Councilman Verola

Councilman Salisbury Aye

Councilman Verola Aye

Supervisor Grattidge Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2012

Brenda Mills, Town Clerk

4/9/12

Resolution # 62

Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendment:

For Budget Year 2012

Appropriate escrow payment received from Bordeaux Builders for Capital Real Estate/Deer Run Subdivision on 3/20/12 for \$10,000.00 to revenue account A-2115 Planning Board Fees and expenditure account A-1440.4-Engineers in order to pay engineering fees

Moved by	Councilman Lippiello	Voting: Councilman Gardner	Aye
		Councilman Lippiello	Aye
Seconded by	Councilman Verola	Councilman Salisbury	Aye
		Councilman Verola	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2012

Brenda Mills, Town Clerk

4/9/12

Resolution # 63

Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendment:

For Budget Year 2012

Appropriate revenue from sale of scrap metal to T.A. Predel Company in the amount of \$3,594.80 to A-2650- Sale of Scrap Metal and to expenditure account A-3310.2-Traffic Control-equipment for the purpose of purchasing road signs.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Salisbury		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2012

Brenda Mills, Town Clerk