

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**June 11, 2012**

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:35pm.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

**APPROVAL OF MINUTES**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on May 29, 2012.

Vote: All Ayes, No Nays. CARRIED

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one spoke.

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept General Fund claim numbers 391 – 431 in Abstract #111 in the amount of \$126,511.50.

Vote: All Ayes, No Nays. CARRIED

**TOWN CLERKS REPORT**

The Town Clerk reported taking in \$783.79 for the month of May. \$600.08 was paid to the Supervisor. \$183.71 was paid to other Governmental agencies.

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept the Town Clerk's report as read.

Vote: All Ayes, No Nays. CARRIED

**SUPERVISOR'S REPORT & ANNOUNCEMENTS**

For the month of May, I attended 5 Town meetings and 16 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended a County Public Forum in the Town of Malta
- Worked with the Town Architect on the Railings

- Attended the County Office of the Aging Annual Lunch at the City Center
- Attended a settlement hearing in Albany on the Town Hall litigations
- Participated in the County Deceased Veterans Program
- Attended a ribbon cutting for the Southern Saratoga County Chamber
- Attended a SEDC event for NANO industry held in Saratoga County
- Attended the dedication of the Sub Mariners Memorial Park in Ballston Spa

Supervisor Grattidge thanked Bordeau Builders and Carver Construction for loaning the Town the light plants for the Party in the Park event.

Supervisor Grattidge said that there has been a complaint by a neighbor of the DeGraff Road Cemetery. An older couple, descendants of some of the people buried in the cemetery have been working in the cemetery to clean it up and have moved gravestones.

## **COMMUNICATIONS**

The New York State Department of Public Service has sent information about energy saving measures. The pamphlets are available at the Town Clerk's office.

## **DEPARTMENT & COMMITTEE REPORTS**

Zoning – Councilman Gardner reported that for the month of May, 11 building permits were issued with a total value of over \$600k and \$3,555.80 was collected in fees. 2 CO's were issued.

Planning Board – Councilman Verola said that the next meeting is June 18<sup>th</sup> at which there will be a Public Hearing regarding the Heflin Durst subdivision.

Constables – Councilman Lippiello reported that in May there were 30 patrols, 26 complaints, 12 911 calls, 19 tickets issued and 1 EMT call responded to.

ZBA – There will be a meeting on June 12<sup>th</sup> to consider the Exceptional Use Permit application for the Route 67 Café and a Special Use Variance by a resident in a residential area to have 6 chickens for control of ticks and mosquitoes.

## **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

A motion was made by Councilman Lippiello and seconded by Councilman Salisbury that **Resolution No. 72** – A RESOLUTION AMENDING RESOLUTION NO. 13 WHICH WAS APPROVED AT THE TOWN BOARD'S ORGANIZATIONAL MEETING ON JANUARY 3, 2012 be approved.

Discussion: Councilman Lippiello thanked Catherine Caine for her years of service on the Veteran's Memorial Committee and for stepping up as Chairperson when needed.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that **Resolution No. 73** – A BUDGET AMENDMENT FOR BUDGET YEAR 2012 TO APPROPRIATE PARK FEES LOCATED IN FUND BALANCE A909 TO EXPENDITURE ACCOUNT A7520.2-HISTORICAL PROPERTY-EQUIPMENT FOR THE CONSTRUCTION AND INSTALLATION OF NEW VETERANS MEMORIAL SIGN LOCATED AT GIDEON HAWLEY PARK, AMOUNT \$8000.00 be approved.

Discussion: Councilman Gardner said he would like to see resolutions approving expenditures be attached to the resolution where the money is transferred.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that **Resolution No. 74** – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2012 FROM A1620.420 – BUILDING-HEAT ELECTRICITY TO A1620.411 – BUILDINGS-OTHER IN THE AMOUNT OF \$4,000.00 FOR ADDITIONAL MAINTENANCE SERVICE ON TOWN HALL be approved.

Discussion: Councilman Gardner said he is not sure why there is a need for this transfer since there is more than enough money left in this fund to cover the expenses in this abstract.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that **Resolution No. 75** – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2012 FROM A1990.4 – CONTINGENCY TO A3120.2 – CONSTABLES-EQUIPMENT IN THE AMOUNT OF \$2,393.00 FOR ADDITIONAL COST OF RADIOS be approved.

Discussion: Councilman Gardner said that there were 2 bills for radios. He was previously aware of one invoice. He has discussed the issue with Tom Parks. Constable Parks said that the radios are for the Constables to keep in their homes so that they can listen and be a support to the Constable on duty. Councilman Gardner said he understands the need and approves of the expense, but feels that it could have been better handled if the radio expense was approved by the Town Board prior to the purchase.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that **Resolution No. 76** – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2012 FROM A3120.413 – CONSTABLES – VEHICLE MAINTENANCE TO A-3120.411 – CONSTABLES – OTHER IN THE AMOUNT OF \$100.00 FOR ADDITIONAL COSTS OF UNIFORMS be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that **Resolution No. 77** – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2012 FROM F8320.419 – SUPPLY POWER PUMPING-PUMPHOUSE REPAIRS TO F8320.416 – SUPPLY POWER PUMPING-MAINTENANCE IN THE AMOUNT OF \$500.00 FOR ADDITIONAL PUMPHOUSE MAINTENANCE SERVICE be approved.

Discussion: Councilman Gardner said that \$6,000 was budgeted for F8320.419 and F8320.416 has a balance of around \$9,000.00, so he wonders why a transfer needs to be done.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

## **COUNCILMAN REPORTS**

Councilman Lippiello thanked everyone for their part in Party in the Park and for helping to make it a successful event despite the weather. He estimated that there were approximately 1500 – 2000 people at the fireworks.

Councilman Verola also thanked everyone who helped make the Party in the Park a great event. She also thanked those who were involved with the parade.

Councilman Gardner said he would like to discuss the Employee Handbook at the next Agenda meeting.

Supervisor Grattidge said there was a Public forum with the Town Board on June 9<sup>th</sup> and a recurring topic is the lack of internet access where cable is not available. He has received information from Verizon about their broadband internet service. He gave the information to the Town Clerk to make available to the public.

Supervisor Grattidge said that a request was made to have pickleball lines painted on the 2<sup>nd</sup> tennis court at Elmer Smith Park. The Board had no objection.

A **motion** was made by Councilman Lippiello and seconded by Councilman Verola to authorize John Grattidge to paint pickleball lines on the 2<sup>nd</sup> tennis court at Elmer Smith Park.

Vote: All Ayes, No Nays. CARRIED

**PRIVILEGE OF THE FLOOR**

Carol Schweizer said she does not know how many gravestones are in the DeGraff Road Cemetery. She has spoken to the women that moved the gravestones and asked her if she know where to put the gravestones back. She said that the women was not sure where they go. The woman is a descendant of the Swart family.

A motion was made by Councilman Verola and seconded by Councilman Lippiello to adjourn the meeting.

Vote: All Ayes, No Nays. CARRIED

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 72

June 11, 2012

A RESOLUTION AMENDING RESOLUTION NO. 13 WHICH WAS APPROVED AT THE TOWN BOARD'S ORGANIZATIONAL MEETING ON JANUARY 3, 2012

WHEREAS, the Town Board did approve Resolution No. 13 at its Organizational Meeting held on January 3, 2012, which resolution appointed Catherine Caine as Custodian for the Veteran's Recognition Board in Gideon Hawley Park for a term commencing January 1, 2012 and terminating December 31, 2012, and

WHEREAS, the Town Board has been notified that Catherine Caine is no longer a resident of the Town of Charlton and will be unable to continue to serve as a member of said Veteran's Recognition Board, and

WHEREAS, the Town Board wishes to appoint a new Custodian of said Board and to also fill an open position on the Board caused by the resignation of Catherine Caine.

NOW THEREFORE BE IT RESOLVED, that Resolution No. 13, entitled Resolution Appointing Custodian and Members to the Veteran's Memorial Board Committee as approved by the Town Board at its Organizational Meeting on January 3, 2012 be amended to read as follows:

BE IT RESOLVED that Charles Latham is hereby appointed as Custodian of Veteran's Recognition Board at Gideon Hawley Park to serve at the pleasure of the Town Board for a period commencing June 12, 2012 and termination on December 31, 2012, and

BE IT FURTHER RESOLVED, that Charles Latham, George Eggleston and Peter Parker are appointed members of the Veteran's Memorial Board Committee for the remaining term of such Board which shall terminate December 31, 2012, and

BE IT FURTHER RESOLVED, that this resolution be attached to the organizational resolutions of the Town Board as approved on January 3, 2012 and that reference to this amendment be added to Resolution 13 as originally approved.

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Salisbury		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk

**6/11/12**

**Resolution # 73**

**Amendment**

Be it resolved that the Supervisor is authorized to make the following budget amendment:

For Budget Year 2012

Amend 2012 budget to appropriate Park Fees located in fund balance A-909 to expenditure account A-7520.2-Historical Property-Equipment for the construction and installation of new veterans memorial sign located at Gideon Hawley Park.

\$8,000.00

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

---

Brenda Mills, Town Clerk

**6/11/12**

**Resolution # 74**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

A-1620.420-Bldgs.-heat/electricity

To

A-1620.411-Bldgs.-Other

\$4000.00

additional maintenance services on town hall

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Verola		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk

**6/11/12**

**Resolution # 75**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

A-1990.4-Contingency

to

A-3120.2-Constables-Equipment

\$2,393.00

additional cost of radios

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Salisbury		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk

**6/11/12**

**Resolution # 76**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

A-3120.413-Constables-vehicle maintenance

to

A-3120.411-Constables-Other

\$100.00

additional costs of uniforms

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Verola		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk

**6/11/12**

**Resolution # 77**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

F-8320.419-Supply Power Pumping-pumphouse repairs

to

F-8320.416-Supply Power Pumping-maintenance

\$500.00

additional pump house maintenance service

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 11, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk