

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

**June 25, 2012**

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:32 p.m. to set the agenda for the July 9th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills.

Excused: Councilman Salisbury, Attorney Van Vranken

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept the General Fund claim numbers 432-483 as set forth in Abstract #112 in the amount of \$95,917.65.

Vote: All Ayes, No Nays, CARRIED.

Discussion: The Board agreed that the vouchers that need the Highway Superintendent's acknowledgement of receipt of materials and service, could be included in the Abstract but have the checks held until Mr. Emerich initials the invoices.

**APPROVAL OF MINUTES**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the meeting minutes from the Town Board Meeting on June 11, 2012.

Vote: All Ayes, No Nays. CARRIED

**ANNOUNCEMENTS**

There is a Republican Primary Election on Tuesday June 26<sup>th</sup> from noon to 9.m. for one Senate seat.

The Town offices will be closed Wednesday July 4<sup>th</sup>.

**DISCUSSION**

The Sales Tax received for the month was \$90,472 and the monthly mortgage tax was \$14,082.

The Board discussed possible people to appoint to the Zoning Board of Appeals. The Town Attorney has given his verbal opinion to the Supervisor that it would not be a conflict of interest to have Assessor Kim Caron on the ZBA if she is interested. Councilman Verola has suggested a few additional names for consideration.

Supervisor Grattidge said that a written request was received from a resident on Florence Avenue asking the Board to consider changing the Zoning Laws to allow residents in the residential zoned areas to keep chickens in their yards. Don Schermerhorn, Chairman of the Zoning Board of Appeals has given the resident the ZBA's opinion which is the same as stated in the Zoning Law. It states that poultry is not allowed in residential areas. Councilman Verola said that she has read her letter and the letter that she submitted from her Nurse Practitioner. Mrs. Verola sympathizes with her and everyone else that has had a problem with ticks, but she did not feel that changing the Town's Zoning to address this problem would be reasonable. Councilman Gardner pointed out that changing the Zoning would mean changing the Law and that is a long, arduous thing to do, and

he did not feel it should be done. Councilman Lippiello said that the resident stated in her letter that the chickens would not be allowed to roam freely and would be confined to a pen or fenced in area. He did not see how this would have a significant impact on the tick population, and did not feel that the Town should change the Zoning law in the residential area. Councilman Verola said that there are organic treatments for yards and she would suggest that the resident look into them. Supervisor Grattidge said that he agrees that there should not be farm animals allowed in the residential areas. He said that the Zoning Ordinance Review Committee looked at this issue a year or two ago, and they felt that the Zoning Laws were appropriate. The Board decided that this issue would not be pursued any further and asked the Town Clerk to notify the resident.

Supervisor Grattidge said Architect Vosburg is coming to do a final inspection on the stainless steel railings on June 29<sup>th</sup>. A contractor from Bennett Contracting is also invited to come. There are some close out documents that the Supervisor needs to sign and then the final payments can be made on the next abstract. The Town has received a cleaning kit for the railings which will need to be wiped down on a periodic basis.

The Board was given a Map Plan and Report regarding the water extension for the Heflin Durst project. There is a copy for public display at the Town Clerk's Office. The Board will wait for input from the Water Superintendent and Town Engineer for the next step in the review process.

Councilman Lippiello said that Deer Run has asked for the Board to hold off on accepting the Water District work that was done until they have the rest of the roads done, up to the base coat. There is still a section of pipe that was laid down on Komar and Crooked Street and there are residents on Crooked Street anxious to get hooked up. They are going to try to have things in place to be accepted by the July 9<sup>th</sup> meeting. The pipe is in the Town right of way already, so the Board can move on that and residents can begin hooking up. Supervisor Grattidge said that the pipe that is in the Town right of way virtually belongs to the Town because it is in the right of way. He said that the important thing is to get a notification from our Town Engineer that it has been installed in accordance with the Town's specs and that the workmanship is correct.

Councilman Gardner said that he would like to postpone discussing the employee handbook until Councilman Salisbury is present. He said in 2004, the audit stated that Employee Evaluations were not being done and he would like the Board to take action to see that the Town begin doing them. He also said that maybe the Board could go into Executive Session to discuss some of the Zoning issues. He is not sure if the items should be discussed in public or not. The Supervisor asked Councilman Gardner to check with the Town Attorney to see if it is something that should be discussed in Executive Session. Supervisor Grattidge also said that Attorney Van Vranken has experience with Employee Manuals and maybe he could attend a workshop to make recommendations.

## **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 78 – **A budget amendment for Budget Year 2012 to Appropriate escrow payment received from Bordeaux Builders for Capital Real Estate/Deer Run Subdivision on 4/30/12 for \$5,000.00 to revenue account A-2115 Planning Board Fees to expenditure account A-1440.4-Engineers in order to pay engineering fees** be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 79 – **A resolution transferring funds be for Budget Year 2012 from A-1990.4-Contingency to A-3120.411-Constables-Other in the amount of \$200.00 for additional cost of uniforms** be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 80 – **A resolution transferring funds for Budget Year 2012 from F-8320.419-Supply Power Pumping-pumphouse repairs to F-8320.411-Supply Power Pumping-Other in the amount of \$200.00 for additional pump house supplies** be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 81 – **A resolution authoring the appointment of a temporary summer highway employee with the Town of Charlton Highway Department** be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk

**6/25/12**

**Resolution # 78**

**Amendment**

Be it resolved that the Supervisor is authorized to make the following budget amendment:

For Budget Year 2012

Appropriate escrow payment received from Bordeaux Builders for Capital Real Estate/Deer Run Subdivision on 4/30/12 for \$5,000.00 to revenue account A-2115 Planning Board Fees to expenditure account A-1440.4-Engineers in order to pay engineering fees

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 25, 2012

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Brenda Mills, Town Clerk

**6/25/12**

**Resolution # 79**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

A-1990.4-Contingency

To

A-3120.411-Constables-Other

\$200.00

additional cost of uniforms

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Verola		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 25, 2012

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Brenda Mills, Town Clerk

**6/25/12**

**Resolution # 80**

**Resolution transferring funds**

Be it resolved that the Supervisor is authorized to make the following transfer

For Budget Year 2012:

F-8320.419-Supply Power Pumping-pumphouse repairs

to

F-8320.411-Supply Power Pumping-Other

\$200.00

additional pump house supplies

Moved by	Councilman Lippiello	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Verola		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 25, 2012

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Brenda Mills, Town Clerk

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 81

June 25, 2012

A RESOLUTION AUTHORIZING THE APPOINTMENT OF A TEMPORARY SUMMER  
HIGHWAY EMPLOYEE WITH THE TOWN OF CHARLTON HIGHWAY DEPARTMENT

BE IT RESOLVED, that the Town Board hereby authorizes the Highway Superintendent, Michael Emerich, to make the appointment of Nicholas Marchesiello as a temporary Summer Laborer to provide necessary Town services, which temporary appointment shall be for a period commencing June 27, 2012 and terminating August 31, 2012 and which temporary appointment shall be paid at the rate of \$10.00 per hour for a 40 hour work week and which temporary appointment shall provide no other benefits to the temporary employee.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Absent
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 25, 2012

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Brenda Mills, Town Clerk