

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**September 10, 2012**

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:32 pm.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

**APPROVAL OF MINUTES**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on August 27, 2012.

Vote: All Ayes, No Nays. CARRIED

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one spoke.

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept General Fund claim numbers 631 – 670 in Abstract #117 in the amount of \$134,127.34.

Vote: All Ayes, No Nays. CARRIED

**TOWN CLERKS REPORT**

The Town Clerk reported taking in \$2,517.75 for the month of August. \$537.12 was paid to the Supervisor and \$1,980.63 was paid to other Governmental agencies.

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the Town Clerk's report as read.

Vote: All Ayes, No Nays. CARRIED

**ANNOUNCEMENTS**

No primary election will be held in Charlton on September 13<sup>th</sup>.

**COMMUNICATIONS**

The Board received a letter from Austin Clark thanking the Town for their support of his Eagle Scout project on the Town Veterans Board in Gideon Hawley Park. The Board thanked Austin for working with a number of people on this project. The Supervisor said that maybe this fall Councilman Lippiello can coordinate with the Highway Superintendent to take down the old board. Councilman Lippiello asked the Board to consider doing a resolution for Austin and the work that he did. The Board will consider for the next Board meeting.

A request was received from the Charlton Snowmobile Club to use the Town property for snowmobiling. The Supervisor said that the portion of Town Hall land used is a very small corner of the northeast side of the property. Councilman Lippiello said that they have been very good in the past. The Supervisor said that they put up all of the signage, provide insurance and accept the liability. The Board had no objection to the Supervisor authorizing the use.

A motion was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to give permission to the Charlton Snowmobile Club to use the Town Hall property for the snowmobile trail.

A letter was received from resident Melissa Mylroie on Crooked Street regarding the drainage ditch that was filled in. She is concerned that when snow melts it will flood onto their property. Mike Emerich said that the issue is with houses on 1-7 Crooked St. Three driveways have been replaced without culverts, and neighbors are concerned about water backing up on their property. Mr. Emerich said that they are working with homeowners to see what can be done. He said that the one driveway in concern has redone 17 years ago. He is looking at possibly putting in a drywell on the side of the road. He does not want to dig up everybody's lawn and driveways at this point until they see what the real problem is.

Supervisor Grattidge said that there was a request from someone to put lines on Division Street. Mr. Emerich said that our Town roads are really not wide enough. He is considering putting up a couple of signs saying keep right or stay in lane.

Supervisor Grattidge said that a letter was received from New York State Retirement acknowledging that the paperwork had arrived regarding the retirement of the former Secretary to the Supervisor. The effective date of retirement is September 13<sup>th</sup>.

## **DEPARTMENT AND COMMITTEE REPORTS**

Zoning – Councilman Gardner gave the report. There were 7 Building Permits and 1 Zoning Permit issued for a total of \$1,213.20. 7 C/O's were issued.

Planning – Councilman Verola gave the report. The Board met on August 20<sup>th</sup> and held a Public Hearing. There was deliberation on 1 subdivision application and 1 potential subdivision application.

Dog Control - Councilman Verola gave the report. There were 6 dog related complaint and 3 Court appearance tickets were issued.

Constables – Councilman Lippiello gave the report. There were 26 patrols, 56 complaints, 12 911 calls, 3 EID calls, 3 accidents, 2 Fire District assistance calls and issued 36 tickets.

Library – Councilman Lippiello said that the Library is beginning their budget process.

Highway - Mike Emerich said that this year his Department resurfaced 6.2 miles of roads. He said that last year the Town Board authorized him to purchase a grad-all at auction which he did not purchase. He has checked his budget and he still has \$18,000 in equipment, so he may purchase one this year. He gave the following report:

### **General Operations**

- Patch holes around town on paved and dirt roads
- Mow and trim parks
- Mow road sides
- Haul Ice Control Sand
- Clean Ditches and replace culverts on Cook Rd
- Trim around Welcome to Charlton Signs
- Trim Trees and Brush around Road Signs
- Mow Cemeteries

### **Equipment Repair**

- Replace Turbocharger on truck #12
- Replace High Pressure Oil Pump on truck #16
- Replace Receiver / Drier on Truck #15

ZORC – Marv Schorr spoke from the audience. Inaudible.

### **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

A motion was made by Councilman Verola and seconded by Councilman Lippiello that **Resolution No. 93** – A RESOLUTION TO CREATE THE POSITION OF BUILDING MAINTENANCE WORKER IN THE TOWN OF CHARLTON, SARATOGA COUNTY be approved.

DISCUSSION: The Board discussed the job description and the scope of electrical work that the maintenance worker would do. Councilman Gardner requested that Supervisor Grattidge give instructions to the maintenance worker as to what the parameters are. The only change made was to remove the line which read “May operate a school bus or an assigned route.”

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that **Resolution No. 94** – A RESOLUTION TO APPOINT FRANK STUREK TO THE POSITION OF BUILDING MAINTENANCE WORKER IN THE TOWN OF CHARLTON, SARATOGA COUNTY be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that **Resolution No. 95** – A RESOLUTION TO CREATE THE POSITION OF ACCOUNT CLERK IN THE TOWN OF CHARLTON, SARATOGA COUNTY be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that **Resolution No. 96** – A RESOLUTION TO APPOINT FRANK STUREK TO THE POSITION OF BUILDING MAINTENANCE WORKER IN THE TOWN OF CHARLTON, SARATOGA COUNTY be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that **Resolution No. 97** – A RESOLUTION ACCEPTING THE OFFER OF DEDICATION BY BORDEAU BUILDERS, INC. TO THE TOWN OF CHARLTON OF CERTAIN ROADWAYS LOCATED IN THE SUBDIVISION KNOWN AS DEER RUN SUBDIVISION, PHASES 1 AND 2 be accepted.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

### **COUNCILMAN REPORTS**

Councilman Lippiello reminded everyone that the Fall newsletter articles were due last Friday. He also said that he is very mindful that tomorrow is the anniversary of 9/11.

### **PRIVILEGE OF THE FLOOR**

The Town Clerk asked the Supervisor to clarify the reverse 911 call that was put out to residents over the weekend regarding break-ins. The Supervisor stated that there had been things stolen out of several cars in the Komar Park area and Beechwood area. This was a notice to people to keep their cars locked.

A motion was made by Supervisor Grattidge and seconded by Councilman Verola to discuss the retirement of the Secretary to the Supervisor and the future obligations of the Town.

The meeting adjourned at 8:08 p.m. and the Board went into Executive Session. The Board came out of Executive Session at 9:05 p.m. No action was taken.

Respectfully submitted,

Brenda Mills  
Town Clerk