

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

February 28, 2011

The Agenda meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:34 p.m.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept General Fund claim numbers 136 - 159 as set forth in Abstract #104 in the amount of \$15,153.53, and General Fund claim numbers 901 – 909 as set forth in Abstract #9902 in the amount of \$2045.42.

Vote: All Ayes, No Nays. *CARRIED*

APPROVAL OF MINUTES

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept the minutes of the Public Hearing held on January 31, 2011.

VOTE: All Ayes, No Nays. *CARRIED*

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board meeting held on February 28, 2011.

Discussion: Councilman Gardner said that the number of accidents that the Constables responded to should be 4 for the month of January, and asked for a correction on page 3 to say that it was Councilman Gardner that requested the monitor for the Zoning computer.

VOTE: All Ayes, No Nays. *CARRIED*

ANNOUNCEMENTS

Articles for the Spring Newsletter are due by March 11th.

DISCUSSION

The February Sales Tax distribution was \$83,785 and the January Mortgage tax was \$15,252.

The Revenue and Expense figures were read for January:

	<u>REVENUE</u>	<u>EXPENSES</u>
<u>General</u>	4,630.66	58,128.87
<u>Highway</u>	8,262.00	47,414.84
<u>Water Dist. 1</u>	134,698.47	51,146.24
<u>Water Dist. 2</u>	2,676.03	143.48

<u>Town Hall Project:</u>		
H-Fund	4 97	15,883.10

Supervisor Grattidge said that the Board has been working on the Charlton Community Center Use Policy, and set March 7th at 10:00 a.m. as the next Board Workshop to discuss the policy.

Supervisor Grattidge said that County Waste is willing to bring in a 2 yard recycle bin, and 2 95-gallon trash bins in exchange for the current dumpster, and they would keep the same price of \$65 per month.

A ***motion*** was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to enter into a new agreement with County Waste.

Vote: All Ayes, No Nays. CARRIED

A meeting for the Party in the Parks Committee was set up for March 3rd at 7:00 p.m.

Supervisor Grattidge said that earlier this year there had been discussion of the cash flow for the Water Department, as the meter income comes in after the bill from the supplier. He spoke with the Comptroller's Office and received information about an intra-fund loan to help with the cash flow. The Clerk was asked to make copies for the Board, Bookkeeper and Attorney for further discussion.

Supervisor Grattidge said that they have received information from Water Utility Service to paint the tank as well as continual testing and maintenance. Attorney Van Vranken said that the agreement is not a Professional Agreement, it is basically a service and supply agreement. Attorney Van Vranken said because of the scope and cost of the project, it should probably be put out to bid to compare and contrast what else is available. Councilman Lippiello said that the job needs to be done soon, either this year or next. They will have EDP put together an RFP package.

Applications and a Flyer were received from Rebuilding Together Saratoga which is a grant program for disabled and low-income elderly in Saratoga County. The program grants money and assists in doing home repairs. The information is on the Town Website, at the Community Center and at the Clerk's Office.

Councilman Verola said that a new Incident Report form has been created for the Dog Control Officer to complete when he receives a call or complaint. She asked the Board if they would like to institute having the form turned in with the monthly report so that the Town has a record of the information. The Board liked the form and had no objection.

The Town Clerk asked the Board for authorization of the seasonal Park Permit application that was received from the Old Timers for use of the volleyball courts for the summer.

A motion was made by Councilman Lippiello and seconded by Councilman Verola to approve the seasonal application from the Old Timers.

Vote: All Ayes, No Nays. CARRIED

The Town Clerk also informed the Board that an application to use the Gideon Hawley Gazebo for a wedding in August was received. She informed the Board that the party was anticipating 110 guests. The Board had no objection.

The Assessors have informed the Board that the State will no longer be reimbursing the Town for the Assessor's Training courses.

There will be no ZBA meeting this month, as there are no cases to hear.

Councilman Lippiello said that the Communications Committee is meeting March 3rd at 9:00 a.m.

Councilman Salisbury asked the Supervisor to have the Bookkeeper check the H-Fund balance.

Councilman Gardner said that the Constable's vests are outdated and he would like the Board to consider updating them.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 71 – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2011 FROM A-1990.4 Contingency TO A-1620.411 Buildings–Other IN THE AMOUNT OF \$5,128.05 FOR SOUND SYSTEM EXPENSE be approved.

Discussion: Supervisor Grattidge said that the transfer was made from A-1620.411 to A-1620.2 at February 14, 2011 town board meeting. Contingency transfer above is to fund A-1620.411 to its original budgeted amount for 2011. Councilman Salisbury said that that was not correct and the money needed to be transferred into A-1620.2. The Board agreed to change the resolution to read transfer TO A-1620.2

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Gardner and seconded by Councilman Lippiello that Resolution No. 72 – A RESOLUTION TRANSFERRING FUNDS FOR BUDGET YEAR 2011 FROM A-1990.4-Contingency To A-1620.2 – Buildings – equipment IN THE AMOUNT OF \$124.99 FOR AN equalizer for sound system be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 73 – A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF CHARLTON, AS LEAD AGENCY WITH RESPECT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT REVIEW AND APPROVAL PROCEDURES RELATED TO THE APPLICATION OF ERIC COWLEY AND KIMBERLE S. COWLEY FOR AN EXCEPTIONAL USE PERMIT be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 74 – A RESOLUTION GRANTING AN EXCEPTIONAL USE PERMIT TO ERIC COWLEY AND KIMBERLE S. COWLEY TO USE 4093 JOCKEY STREET AS A RIDING ACADEMY AND STABLES AS AUTHORIZED BY ARTICLE VII, SECTION 7(R) OF THE ZONING ORDINANCE FOR THE TOWN OF CHARLTON ADOPTED NOVEMBER 13, 2000 be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A **motion** was made by Councilman Verola and seconded by Councilman Lippiello to adjourn the meeting at 8:28 p .m. for the Board to go into Executive Session to discuss to discuss the Deer Run project with Legal Counsel.

The Board came out of Executive Session at 9:08 p.m. and reconvened the meeting.

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 75 – A RESOLUTION OF THE TOWN BOARD ACCEPTANCE OF THE LETTER OF CREDIT FOR PHASE ONE AND PHASE TWO OF DEER RUN SUBDIVISION AS RECOMMENDED BY TOWN ENGINEER MICHAEL MCNAMARA be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

The meeting adjourned at 9:13 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk