

**Town of Charlton
Saratoga County
Town Board Meeting**

July 11, 2011

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30pm.

Present: Councilman Gardner, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Lippiello

Supervisor Grattidge led the pledge of Allegiance and then asked for a moment of silence in memory of former Charlton residents Douglas Crawford and Estella Vanderzee, who recently passed away.

APPROVAL OF MINUTES

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on June 27, 2011.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept General Fund claim numbers 420 - 449 as set forth in Abstract #113 in the amount of \$70,714.40.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

TOWN CLERKS REPORT

The Town Clerk reported taking in \$613.00 for the month of June. \$420.01 was paid to the Supervisor and \$192.99 was paid to other Governmental Agencies.

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the Town Clerk's report.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

SUPERVISOR'S REPORT & ANNOUNCEMENTS

For the month of June, I attended 2 Town meetings and 3 County meetings.
Some of the highlights of the month:

- Supervisor's summer vacation for 2 weeks

- Met with Congressman's Gibson Agricultural Advisory Committee
- Worked on the Saratoga County future Solid Waste Management Plan

	<u>EXPENSE</u>	<u>REVENUE</u>
<u>General</u>	69,864.15	20,401.24
<u>Highway</u>	33,133.73	87,567.31
<u>Water Dist. 1</u>	86,394.09	20,135.47
<u>Water Dist. 2</u>	20,143.78	9.77
<u>Town Hall Project:</u>		
H-Fund	3,150.00	2.16

COMMUNICATIONS

A letter was received from the West Charlton Fire Commissioners regarding the Town's new website. The Commissioners stated that they do not have their own website. The Town Board said that a listing of the Fire Departments contact information will be listed on the Town's website.

National Grid sent a large set of map plans regarding the power line expansion plan. The maps will be on public display in the Multi-purpose room at Town Hall. There is also a CD of the map available in the Town Clerk's office.

DEPARTMENT & COMMITTEE REPORTS

Zoning – In June there were 8 permits issued, 4 CO's and \$1,797.32 was collected in Zoning fees.

Constables – In June there were 25 patrols, 5 complaints, 4 911 calls, 18 tickets issued and 1 EMT call responded to.

Assessors – The current two Assessors will be attending training classes in July and will have limited office hours. Their hours are posted at Town Hall.

Planning Board – On June 20th, the Board deliberated on one subdivision application and had discussion on one pre-application conference and a status update for an expansion plan for the Charlton School for Girls.

Communications Committee – The target date for the new Town website to go live is September 13th.

ZORC – Mr. Schorr said that the Committee is looking for Town Board approval to send out a survey to all large land owners in the Town. The mailing cost would be around \$400. Supervisor Grattidge will get a list of the households that were surveyed for the Farmland Protection Plan. The Supervisor asked Mr. Schorr to come back to the Board with what the cost will be and then the Board can approve a budget for it.

Highway – The Department has been busy with parks, potholes and drainage repairs. The upper section of Maple Avenue above Packer Road will be closed from July 25 – July 29th for drainage work. Mr. Emerich said that the Glenville Police Department notified him that 19 of the stolen Charlton Street signs have been recovered in the woods on Pashley Road. Mr. Emerich will get quotes for crack sealing in the Town Hall parking lot.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 105 – A

RESOLUTION AMENDING THE TOWN OF CHARLTON BUDGET FOR 2011 WITH RESPECT TO REMAINING FUNDS AVAILABLE TO THE TOWN OF CHARLTON THROUGH THE NEW YORK STATE CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM (CHIPS) be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 106 – A RESOLUTION TO APPOINT JODY ANKABRANDT AS A MEMBER OF THE TOWN OF CHARLTON BOARD OF ASSESSORS be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 107 – A RESOLUTION FOR A BUDGET TRANSFER FOR BUDGET YEAR 2011 FROM A-1620.420 – Buildings-Heat/Electricity to A-1620.411 – Buildings-Other IN THE AMOUNT OF \$1,000.00 FOR LANDSCAPING, CLEANING, WATER, YARD MAINTENANCE AND TOWN HALL CLEANING be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 108 – A RESOLUTION AUTHORIZING THE APPOINTMENT OF A TEMPORARY HIGHWAY EMPLOYEE WITH THE TOWN OF CHARLTON HIGHWAY DEPARTMENT be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 109 – A RESOLUTION FOR A BUDGET TRANSFER FOR BUDGET YEAR 2011 FROM A-1680.2 – CENTRAL DATA PROCESSING – EQUIPMENT TO A-1680.4 – CENTRAL DATA PROCESSING – CONTRACTUAL IN THE AMOUNT OF \$700.00 FOR ZONING SOFTWARE AGREEMENT be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 110 – A RESOLUTION ACKNOWLEDGING RECEIPT OF A SPECIAL EXCEPTION PERMIT APPLICATION FROM CARL H. PICKETT, JR. REQUESTING APPROVAL FOR A RETAIL GUN SHOP IN AN AGRICULTURAL ZONE, AND DIRECTION BY THE TOWN BOARD TO THE ZONING BOARD OF APPEALS TO EXERCISE PRIMARY JURISDICTION OF SUCH APPLICATION PURSUANT TO THE ZONING ORDINANCE FOR THE TOWN OF CHARLTON be approved.

Discussion: Councilman Verola said that she feels that this is the ZBA's area of expertise and she feels that they should handle the application. Councilmen Gardner and Salisbury agreed that the application should go to the ZBA.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

COUNCILMAN REPORTS

Councilman Gardner gave the Board a model Mandatory Wear Policy for the vests for the Constables. It will be reviewed by the Head Constable and the Town Attorney and handled at the next meeting.

Councilman Verola asked the Supervisor for the following reports: a balance and accounting of all escrow accounts, a report from Charlton Freehold Church for the Charlton Food Pantry, and a report of all the costs of Party in the Park. . She said that she has been working on a use policy for the time clock and feels that a policy needs to be adopted.

PRIVILEGE OF THE FLOOR

Marv Schorr said that many Town people have had the pleasure of working with Joe Miranda from the County Recycling Center and mentioned that there was an inspiring article in the Times Union regarding Joe's son who has been suffering from a very tragic brain injury for the last 5 years.

Respectfully submitted,

Brenda Mills
Town Clerk