

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**September 12, 2011**

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30pm.

Present: Councilman Gardner, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Lippiello

Supervisor Grattidge led the pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on August 29, 2011.

Vote: All Ayes, No Nays. CARRIED

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept General Fund claim numbers 567 – 582 as set forth in Abstract #117 in the amount of \$14,651.65.

Vote: All Ayes, No Nays. CARRIED

**TOWN CLERKS REPORT**

The Town Clerk reported taking in \$1,290.25 for the month of August. \$479.98 was paid to the Supervisor and \$810.27 was paid to other Governmental Agencies.

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the Town Clerk's report.

Vote: All Ayes, No Nays. CARRIED

**SUPERVISOR'S REPORT & ANNOUNCEMENTS**

For the month of August, I attended 4 Town meetings and 6 County meetings. Some of the highlights of the month:

- Attended normal Town meetings
- Worked on Explore Charlton Weekend
- Attended a meeting of the NYSAC Blue Ribbon Task Force on the Future of Farming in NYS
- Took a tour of the new Capital District Intermodal and Automotive Facility
- Monitored the re-painting of the Water Tower
- Worked with the NYS Comptroller's Office on the Risk Assessment

	<u>EXPENSE</u>	<u>REVENUE</u>
<u>General</u>	33,265.93	118,568.82
<u>Highway</u>	61,366.19	1,025.90
<u>Water Dist. 1</u>	6,719.17	172.50
<u>Water Dist. 2</u>	143.78	9.36
<u>Town Hall Project:</u>		
H-Fund	151.20	1.32

## **ANNOUNCEMENTS**

There will be a Primary Election on Sept 13th from noon to 9pm for the Conservative Party 110<sup>th</sup> delegate.

The deadline for the Fall Newsletter articles is September 16<sup>th</sup>.

Explore Charlton weekend is September 17<sup>th</sup> and 18<sup>th</sup>. The sites to visit are the Stoney Meadows farm and Shade of Green which will be open both days from 1 pm to 4pm. The Town Hall will be open Sunday only.

## **COMMUNICATIONS**

Supervisor Grattidge said that he received a letter from the Unified Court System requesting a copy of the annual audit and the resolution that the Board needs to pass once they have done their annual audit of the courts financial records. Councilman Verola will contact the Judges to set up a time for the audit.

Supervisor Grattidge received a letter from Ron and Helen Sarsick stating their displeasure at the new road culvert on Peaceable Street. Mr. Emerich, Highway Superintendent, said that he met with Mr. Sarsick today to try to come up with a solution.

## **DEPARTMENT & COMMITTEE REPORTS**

Constables – for the month of August, there were 24 patrols, 38 complaints answered, 21 911 calls, and issued 16 tickets.

Zoning - issued 6 building permits for \$715.36 and 1 Zoning permit for \$90. 7 CO/CU's were issued.

Planning Board – met on August 15<sup>th</sup> and deliberated on 2 subdivision applications and 1 pre-application site plan review conference.

Dog Control - There were 7 complaint calls and 1 dog was seized for the month of August.

Water – The paint job of the tower was very successful, the majority of the work is completed. The mixer still needs to be installed in the tank before refilling the tank.

ZORC – The surveys are due this week. So far, 33% of the surveys have been returned.

Seniors – Their fall kick-off luncheon is this Wednesday, September 14<sup>th</sup>, and the Town Board is invited to attend as guests.

Communications – The training of staff will be September 13<sup>th</sup> for the new website. The website will go live on September 19<sup>th</sup>. Mrs. Bourne mentioned that a big thank you needs to be given to John Kelley of Atypica for all of this help in the transition of the website.

Highway – 3 Town roads were washed out in the hurricane and they have been doing work to repair them. Wood chipping and storm cleanup is continuing. The Town Hall parking lot cracks are scheduled to be repaired on September 19<sup>th</sup>.

Community Center – the roof over the kitchen at the Community Center is leaking. Supervisor Grattidge said that they could look into putting in a claim from the storm. They will need to have some contractors put in bids for repairing the roof.

### **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 127 – A RESOLUTION AMENDING RESOLUTION NO. 14 APPOINTING CUSTODIAN AND MEMBERS TO THE VETERANS MEMORIAL BOARD COMMITTEE be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 128 - A RESOLUTION FOR A BUDGET TRANSFER FOR BUDGET YEAR 2011 FROM F-8340.419 TRANSMISSION & DISTRIBUTION – WATER TOWER REPAIRS TO F-8340.417 TRANSMISSION & DISTRIBUTION – ENGINEERING SERVICES IN THE AMOUNT OF \$350.00 FOR ADDITIONAL ENGINEERING SERVICE FOR WATER DISTRICT be approved.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury to authorize the purchase of a reconditioned Dell Computer for \$250 from Enable and 3 hours labor for the installation for the Town Tax Collector.

VOTE: All Ayes, No Nays. CARRIED

Supervisor Grattidge said that authorization is needed for Adirondack Sign to continue to work with the Town's various Boards and start getting the new Veteran's Memorial sign in place. The estimated \$8,000 expense will be paid out of Park fees.

A motion was made by Councilman Verola and seconded by Councilman Gardner to authorize Adirondack Sign to continue working on the Veteran's Memorial Sign.

Discussion: Councilman Gardner asked if there was any additional information or details? George Eggleston said that the posts will be wood and the rest of the sign will be solid vinyl. The names will be decalced onto the board.

Roll Call: Councilman Gardner: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

### **COUNCILMAN REPORTS**

Councilman Gardner – The Councilman said that he completed the questionnaire for the NYS Office of Cyber Security with the assistance of Mike Sullivan of Enable. Councilman Gardner asked if there was a status for the disposition of the old voting machines. The Supervisor said that he will talk to Commissioners to see what others are doing with their machines.

Councilman Salisbury asked that a copy of the 2009 audit that he did be given to the Board to be used as a guide for the 2010 audit.

### **PRIVILEGE OF THE FLOOR**

Ed Malis, 44 Beechwood said that he sent an email to Mike Emerich in July, and presented the Board with a copy of the email. He said that there is a problem with a drainage ditch west of Komar, near Sequoia and deposits water into his backyard. Several years ago, John Morgan cleaned out the drainage area and that helped but it has all filled back in. He asked the Town to take some action. Supervisor Grattidge said that he has spoken with Mike Emerich about drainage concerns in the past, but with the recent amount of rain, it was very difficult for any kind of drainage. Supervisor Grattidge said that they will discuss the matter further and see if there are any solutions.

Laura Linder has posters of the Civil War which includes Charlton residents who were part of the War. Pine Grove Cemetery will be part of the Explore Charlton tours.

A motion was made by Councilman Verola and seconded by Councilman Gardner to discuss personnel issues with regards to records access.

VOTE: All Ayes, No Nays. CARRIED

The Board adjourned at 8:20 and went into Executive Session.

The Board came out of Executive Session at 8:55 p.m. and no action was taken.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk