

**Town of Charlton
Saratoga County
Town Board Meeting**

July 11, 2016

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Gay, Councilman Grasso, Councilman Heritage, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Hodgkins

APPROVAL OF MINUTES

RESOLUTION #117

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on June 27, 2016.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #118

Approval of Abstract of Claims

Motion by Councilman Gay

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 113, voucher numbers 387-416 in the amount of \$22,867.63.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

Town Clerk Brenda Mills reported that the Clerk's office took in \$865.00 for the month of June. \$659.14 was paid to the Supervisor's Office as revenue, and \$203.86 was paid to other Governmental agencies. (\$9.45 was deducted from the Supervisor's check to correct DEC funds that were overpaid to the Supervisor in April).

RESOLUTION #119

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of June, I attended 3 Town meetings and 4 County meetings.

Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended Party in the Park Family Day Celebration and the Founders Day Parade

Supervisor Grattidge confirmed that the Board had received the Financial Reports for the month and the Key Bank Custodial Statement

(see Supervisor's financial report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2016:

DATED: July 5, 2016

SUPERVISOR

	Balance 05/31/2016	Increases	Decreases	Balance 06/30/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	11,329.05	74,313.87	74,311.76	11,331.16
CASH - SAVINGS	456,541.01	50,703.82	74,311.76	432,933.07
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	60,378.80	4.45	0.00	60,383.25
TOTAL	528,748.86	125,022.14	148,623.52	505,147.48
DA HIGHWAY FUND				
CASH - CHECKING	0.00	59,164.18	59,164.18	0.00
CASH - SAVINGS	8,399.99	64,927.09	59,164.18	14,162.90
CASH, SPECIAL RESERVE	15,475.21	1.92	0.00	15,477.13
TOTAL	23,875.20	124,093.19	118,328.36	29,640.03
F WATER #1 FUND				
CASH - CHECKING	0.00	91,529.55	91,529.55	0.00
CASH - SAVINGS	268,995.70	2,490.96	91,529.55	179,957.11
WATER SERIAL BOND	34,305.89	1.41	0.00	34,307.30
CASH, SPECIAL RESERVES	121,272.03	4.97	0.00	121,277.00
TOTAL	424,573.62	94,026.89	183,059.10	335,541.41
SW WATER #2 FUND				
CASH - CHECKING	0.00	126.18	126.18	0.00
CASH - SAVINGS	26,849.32	1.91	126.18	26,725.05
TOTAL	26,849.32	128.09	252.36	26,725.05
TA TRUST & AGENCY				
CASH - CHECKING	6,261.45	35,881.88	35,881.88	6,261.45
TOTAL	6,261.45	35,881.88	35,881.88	6,261.45
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,010,308.45	379,152.19	486,145.22	903,315.42

ANNOUNCEMENTS

Supervisor Grattidge said that the Town was notified two weeks ago by the State that they would begin paving Route 67 between Paisley Road and Scotch Church Road. The project is now almost done.

COMMUNICATIONS

The Charlton Fire District is seeking a new Commissioner to fill a vacancy. Contact the Fire District Secretary for more information.

The Town has received new contact information from Charter Communications since the merger with Time Warner. The Board is waiting to hear if Charter plans to install cabling for cable and internet to the few rural stretches of Charlton where it is not yet available. The Board will continue to follow-up on this request.

Supervisor Grattidge said that he has received a resignation from Ken Almy as backup Constable which will be effective July 31, 2016. Ken was with the Town for 21 years. The Supervisor thanked him for the wonderful service that he has provided the Town.

Supervisor said that the Town Board has talked about the training program for the new trainee and they are in favor of moving forward. Supervisor Grattidge suggested that the trainee receive the same pay as the back-up Constable was receiving, and this way he will be covered by Town insurances. He will be in training for approximately 15 months and has to meet other requirements. The Board plans to do a resolution appointing the trainee at the July Agenda Meeting so that he may begin August 1st.

Supervisor Grattidge said that Senator Farley is unable to attend a meeting in August so they are making plans for him to attend the September 12th Town Board Meeting and present him with a proclamation recognizing his service.

The Historian has an assistant helping him with the new book regarding Charlton. He has requested that she have a key to his office so that she may work on the book in his absence.

RESOLUTION #119

Resolution authorizing a key to the Historian's Office for Terri Gay

Motion by Councilman Grasso

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has authorized a key to the Historian's office at the Town Hall for Terri Gay, Assistant to the Historian, for the purpose of working on a book about Charlton.

Vote: All Ayes, No Nays. **CARRIED**

DEPARTMENT & COMMITTEE REPORTS

Dog Control – In June, there were 7 dog related complaints, 5 licensed dogs seized or returned to owner, 1 unlicensed dog seized and 5 expired dog licenses followed up on, .

Building/Zoning –In June, 11 Building permits were issued and \$1,116.72 was collected in fees. 11 CO/CCs were issued for a total permit value of \$1,480,094.00. Councilman Gay said that he met with Bob Gizzi to discuss the Town's current fees for his department and whether or not they are standard for the general area. Bob has provided a copy of the Town of Ballston fee schedule, and the Board will meet with him in a few weeks to discuss fees.

Water – The equipment problem at the pump station has been cleared up.

Constables – In June, there were 35 patrols, 31 complaints, 13 911 calls, 2 accidents and 1 EMT calls responded to, 2,248 miles traveled and 36 tickets issued. Councilman Heritage said that he had asked Constable Parks if he could let him know how many of the tickets issued were issued on Route 67 because of number of accidents on that road. He said that 14 of the 36 tickets were issued on Route 67, and he thanked the Constable for tracking that for him.

Planning Board - The Board is considering 2 applications, one is a lot line application by Katz and Burke on Charlton Road, which was given final approval. The other application under consideration is the Marra and Carnevale subdivision application on Jolly Road.

COUNCILMAN REPORTS

Councilman Heritage said that next Monday, he and the Parks Committee are meeting at the gazebo, and any Board members that would like to attend are welcome. Supervisor Grattidge confirmed that the gazebo floor has been cleaned and sealed.

PRIVILEGE OF THE FLOOR

Mr. Ortiz of 46 Maplewood Drive addressed the Board regarding the \$85 late water meter reading fee that he was assessed. Mr. Ortiz said he mailed his water meter card in May, and later a card was hanging on their door saying that the Town needed a reading. He said they that they called in a reading. They asked the Board to waive the late charge. It was mentioned that Mr. and Mrs. Ortiz moved into Charlton last fall, and the correct name was on the reading card, but the Town did not have their phone number. The Board discussed the issue, and decided that no action would be taken until they talked to the Water Department Clerk to find out the Town's actions and procedures in this case. Councilman Grasso thanked the residents for coming to the Board, and he also said that the Town does have a policy in place that lists the conditions for waiving a late fee, but lost in the mail is not one of the conditions, and in the past the Board has not voted favorably to waive it. He suggested that the Board talk to the clerk. The Board confirmed that payments are not due until July 31st, so they still have time for resolution of the issue and getting the payment in on time.

RESOLUTION #121

Motion to adjourn meeting

Motion by Councilman Grasso

Seconded by Councilman Gay

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk